

**DSRSD•EBMUD Recycled Water Authority  
(DERWA)  
Board of Directors**

**NOTICE OF REGULAR MEETING**

**TIME:** 6 p.m.  
**PLACE:** Teleconference

**DATE:** Monday, November 23, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local health orders issued to address the COVID-19 pandemic, the Board meeting will be held via Zoom Teleconference. The Boardroom will be closed to the public; the public may observe and comment by electronic means. All votes during the meeting will be taken by roll call vote. The call-in information for the Board of Directors and the public is as follows:

Meeting URL:	<a href="https://ralphandersen.zoom.us/j/99916305133">https://ralphandersen.zoom.us/j/99916305133</a>
Passcode:	99916305133
Phone Number:	+1 669 900 6833,99916305133# US (San Jose)

Any member of the public may speak during Public Comment or may email public comments to [chiu@dsrsd.com](mailto:chiu@dsrsd.com) by 5 p.m. November 23, 2020 and comments will be read into the meeting record.

**See Page 3 of the Agenda for additional details on Teleconference Access Information**

**AGENDA**

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The mission of the DSRSD•EBMUD Recycled Water Authority is to maximize the amount of recycled water delivered while recovering its costs; in doing so it will provide a reliable and consistent supply of recycled water to DSRSD and EBMUD for service to each of the agencies' customers.

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**Recommended  
Action**

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. ROLL CALL - Members: Coleman, Duarte, Mellon and Vonheeder-Leopold  
Alternates: Halket and Linney
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES
5. PUBLIC COMMENT (Meeting Open to Public)  
At this time, those in the teleconference may address the Board on any item not already included in the agenda; however, State Law provides no action may be taken on any item not appearing on the posted agenda. Comments should not exceed five minutes. If this is not considered sufficient time to address the issue, please arrange with the Secretary to have that item placed on the agenda for a

- |  | <u>Recommended<br/>Action</u> |
|--|-------------------------------|
| future Board meeting.  |                               |
| <b>6. <u>CONSENT CALENDAR</u></b><br>Matters listed under this item are considered routine and will be enacted by one action in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt. | Approve<br>by Motion          |
| A. Approve Minutes of Regular Board Meeting of May 18, 2020  |                               |
| B. Approve Treasurer's Reports for March 31, April 30, May 31, June 30, July 31, August 31, and September 30, 2020.  |                               |
| C. Approve Quarterly Investment Reports – March 31, June 30, and September 30, 2020  |                               |
| <b>7. <u>BOARD BUSINESS</u></b>  |                               |
| A. Accept the DERWA Independent Auditor's Report and Financial Statements for Years Ending June 30, 2020 and 2019.   | Accept by<br>Motion           |
| <b>8. <u>MANAGER'S REPORTS</u></b>   |                               |
| A. Update on JPA Revision Project  |                               |
| B. Supplemental Supply Update  |                               |
| • Central Contra Costa Sanitary District Wastewater Diversion Project  |                               |
| C. Operations Update   |                               |
| • Summer Water Demand Peak   |                               |
| D. Communications Program Update   |                               |
| • Update on Roundtable Meeting Scheduling  |                               |
| E. Confirm Next Board Meeting – February 1, 2021   |                               |
| <b>9. <u>BOARD MEMBER ITEMS</u></b>  |                               |
| <b>10. <u>ADJOURNMENT</u></b>  |                               |

*During this period of modified Brown Act requirements, DERWA will use its best efforts to swiftly resolve requests for reasonable modifications or accommodations with differently-abled individuals, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility. All materials made available or distributed in open session at Board meetings are public information and are available for inspection by calling the Authority Secretary at (925) 828-0515. If special accommodations are needed, please contact the Authority Secretary as soon as possible, but at least two days prior to the meeting.*

**Zoom Teleconference Access Information**  
**DSRSD • EBMUD Recycled Water Authority**  
**Regular Board Meeting**  
**Monday, November 23, 2020 at 6 p.m.**

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20, and N-33-20, and local health orders issued to address the COVID-19 pandemic, the Board meeting will be held via Zoom Teleconference. The Boardroom will be closed to the public; the public may observe and comment by electronic means. All votes during the meeting will be taken by roll call vote.

The call-in information for the Board of Directors and the public is as follows:

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1. You are encouraged to observe and participate in the Board meeting via Zoom or telephone.
2. If you are joining the meeting via Zoom and wish to make a comment on an item, press the **"raise a hand"** button. If you are joining the meeting by phone, press **\*9** to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 5:00 minutes.
3. If you choose not to observe the Board meeting but wish to submit a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. prior to the Board Meeting to the Authority Secretary at [chiu@dsrsd.com](mailto:chiu@dsrsd.com). Your comment will be placed into the record at the Board meeting.
4. If you are observing the Board meeting and wish to submit either a general public comment or to comment on a specific agenda item as it is being heard, you may also submit your written comment, limited to 250 words or less, to the Authority Secretary at [chiu@dsrsd.com](mailto:chiu@dsrsd.com), noting in the subject line: **For Public Comment**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting

**DSRSD • EBMUD RECYCLED WATER AUTHORITY  
(DERWA)  
Board of Directors Regular Meeting Minutes  
Monday, May 18, 2020**

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1. CALL TO ORDER – Chair John Coleman called the DSRSD • EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.

Pursuant to Governor Newsom’s Executive Orders N-25-20, N-29-20, and N-33-20, and local health orders issued to address the COVID-19 pandemic, the Board meeting will be held via Zoom Teleconference. The Boardroom will be closed to the public; the public may observe and comment by electronic means. All votes during the meeting will be taken by roll call vote.

2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair John Coleman, Vice Chair Georgean Vonheeder-Leopold, Directors Frank Mellon and Ed Duarte. DERWA Staff present: John Rossi, Authority Manager; Richard Lou, Treasurer; Scott Shapiro and Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary.
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES - None
5. PUBLIC COMMENT – 6:01 p.m. - None
6. BOARD REORGANIZATION

- A. Election of Board Chair

Motion by Director Mellon, Second by Director Duarte, to elect Vice Chair Vonheeder-Leopold as DERWA Board Chair for 2020. Motion carried (4-0) by the following vote:

AYES: Mellon, Duarte, Vonheeder-Leopold, Coleman

- B. Election of Board Vice Chair

Motion by Director Coleman, Second by Director Duarte to elect Director Mellon as DERWA Board Vice Chair for 2020. Motion carried (4-0) by the following vote:

AYES: Coleman, Duarte, Mellon, Vonheeder-Leopold

- C. Appointment of Authority Secretary

Motion by Vice Chair Mellon, Second by Director Coleman to appoint Nicole M. Genzale as the continuing DERWA Authority Secretary for 2020. Motion carried (4-0) by the following vote:

AYES: Mellon, Coleman, Duarte, Vonheeder-Leopold



Authority Manager Rossi thanked Director Coleman, on behalf of the Board and staff, for his service as Chair and announced that a token of DERWA's thanks will be sent to him.

## 7. CONSENT CALENDAR

- A. Approve Minutes of Special Board Meeting of October 14, 2019
- B. Approve Treasurer's Reports for September 30, October 31, November 30, and December 31, 2019, January 31, and February 29, 2020
- C. Approve Quarterly Investment Reports for September 30, 2019, and December 31, 2019
- D. Approve Task Order No. 18 for Fiscal Year 2020-21 for Public Information Services with ICF Jones & Stokes, Inc.

Motion by Director Duarte, Second by Director Coleman to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Duarte, Coleman, Mellon, Vonheeder-Leopold

## 8. BOARD BUSINESS

- A. Approve and Adopt the Fiscal Year 2020-2021 Capital and Operating Expenditure Budget

Authority Manager Rossi and Treasurer Lou reviewed the item for the Board. Mr. Rossi assured the Board that in light of the current pandemic emergency, staff will examine the budget ahead of the July 27 Board meeting to identify potential areas for cost reduction measures. The Board and staff discussed various aspects of the budget.

DSRSD Operations Manager Jeff Carson reviewed the impacts of last year's Public Safety Power Shutoffs and confirmed that they did not create extra costs nor loss of revenue. The shutoff notices provided enough lead time for staff to maximize production, store supply, and meet demand during the one- to three-hour long events, but he cautioned longer events will create more challenges. He also explained the recycled water plant's current limited electrical capabilities, and the potential supplemental potable water supplies available if recycled supply is depleted or cannot be conveyed.

Mr. Rossi and General Counsel Shapiro reviewed the significant legal budget increase and explained it is based on hours budgeted to assist with agreements re-negotiation between DSRSD and EBMUD, as well as slightly higher billing rates than former counsel. Mr. Rossi, DSRSD General Manager Dan McIntyre, and former DERWA Authority Manager Mike Tognolini conveyed to the Board the criticality of reviewing the agreements in an expedient manner, as they are over 20 years old and in dire need of updates to provide clarifications and address current business practices. Vice Chair Mellon advised that EBMUD is in the

process of selecting a new General Manager, who should be seated close to July 1, and to factor that into the agreements review process.

Motion by Vice Chair Mellon, Second by Director Duarte to Approve and Adopt by Resolution No. 20-1 the Fiscal Year 2020-2021 Capital and Operating Expenditure Budget. Motion carried (4-0) by the following vote:

AYES: Mellon, Duarte, Coleman, Vonheeder-Leopold

- B. Approve Change of Meeting Location of Regular DERWA Board Meetings and Rescind Resolution No. 19-1

Authority Manager Rossi reviewed the item for the Board.

Motion by Director Duarte, Second by Vice Chair Mellon to Approve by Resolution No. 20-2 Establishing the Time and Place at Which Regular Board Meetings of the Authority Board of Directors Shall be Held and Rescinding Resolution No. 19-1. Motion carried (4-0) by the following vote:

AYES: Duarte, Mellon, Coleman, Vonheeder-Leopold

## 9. MANAGER'S REPORTS

- A. Engineering Support Update

Authority Manager Rossi reported the partner agencies are discussing how to provide necessary engineering support to DERWA projects, such as the Devil Mountain Wholesale Nursery Well Pilot. A brief agreement will be crafted between the partners and Ralph Andersen, his employer, to ensure the appropriate project management and engineering activities and approvals are in place. The draft agreement is expected to be ready for review at the July 27 Board meeting and would eventually be incorporated into the main DERWA agreements that will soon be under review. General Counsel Cho also noted that counsel is carefully reviewing Government Code Section 1090 to ensure the proposed agreement does not run afoul of any limitations imposed on Mr. Rossi in his consultant role with Ralph Andersen.

- B. Supplemental Supply Update

- Central Contra Costa Sanitary District Wastewater Division Project

Authority Manager Rossi reported that project progress has slowed due to the ongoing shelter-in-place and the delayed arrival of the diversion gate, which is anticipated to arrive in July and will take about a month to install. The wastewater diversion will likely not be available for this summer as desired, but DSRSD's contractor will work as quickly as possible when the gate arrives.

- Devil Mountain Wholesale Nursery Well Pilot Project

Authority Manager Rossi reported this project will proceed once an engineer is assigned to begin the design work, likely after the July meeting. Project

costs are estimated to be approximately \$450,000-\$500,000.

He also reported that staff continues to work productively with Zone 7 Water Agency to seek other potential locations for wells and other supply sources, particularly in the Fringe Basin area.

C. Operations Updates

- DERWA Program Facilities Electrical Outage Emergency Repair Update

DSRSD Operations Manager Carson reported that the emergency repair was completed in April and the total repair costs came to \$861,000, well within the \$1,000,000 budget. Staff is pleased with the outcome. The system now has redundancy built in which will be helpful in the future. The recycled water plant is ready for maximum demand.

- Other Updates as Needed

Authority Manager Rossi reported he will be working with partner agency staff to craft and send out the annual summertime customer use notification.

D. Discuss July 27, 2020 Board Meeting

The Board agreed to hold the July meeting as scheduled.

10. BOARDMEMBER ITEMS

Vice Chair Mellon reminded the Board and staff that EBMUD will select its new General Manager in the next few weeks.

Directors Coleman and Duarte wished everyone good health and stated we will get through this trying time.

11. ADJOURNMENT

Chair Vonheeder-Leopold adjourned the meeting at 6:36 p.m. She announced that the meeting is adjourned in the memory of Madelyne "Maddi" Misheloff, who passed away on April 11, 2020. It is an honor to recognize Maddi for her work as former President and member of the Dublin San Ramon Services District Board of Directors and for her many contributions to the Dublin community.

Submitted by,

Nicole M. Genzale, CMC  
Authority Secretary

## Item 6.B

**DERWA**  
**Summary & Recommendation**  
**March 31, 2020 Treasurer's Report**  
**April 30, 2020 Treasurer's Report**  
**May 31, 2020 Treasurer's Report**  
**June 30, 2020 Treasurer's Report**  
**July 31, 2020 Treasurer's Report**  
**August 31, 2020 Treasurer's Report**  
**September 30, 2020 Treasurer's Report**

**Summary:**

Attached are the Treasurer's Reports for the months ending March 31, April 30, May 31, June 30, July 31, August 31, and September 30, 2020 submitted by Treasurer Richard Lou.

**Recommendation:**

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Treasurer's Reports for the months ending March 31, April 30, May 31, June 30, July 31, August 31, and September 30, 2020.

November 23, 2020

Attachments

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR MARCH 31, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending March 31, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$1,142,108 in agency reimbursements was received. Fiscal year-to-date revenue for FY20 totals \$3,382,057. No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$251,652. Fiscal year-to-date expenditures for FY20 total \$2,823,617. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY20.

Cash: The cash balance at March 31, 2020 was \$3,297,836.

Submitted by:



Richard Lou  
Treasurer

Dated: April 10, 2020

Prepared by  (M. Houck)  
Reviewed by  (J. Klein)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED MARCH 31, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY19 and Prior (a)	Expenditures Current Month	Expenditures FY20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	0	0	7,985	5,989	1,996
Insurance	108,000	1,363,659	0	121,098	1,484,757	1,113,568	371,189
Other Expenses		0	0	0	0	0	0
<b>Total</b>	<b>108,000</b>	<b>1,371,644</b>	<b>0</b>	<b>121,098</b>	<b>1,492,742</b>	<b>1,119,557</b>	<b>373,185</b>
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		0	0	0	0	0	0
Permitting		264	0	0	264	198	66
Capital Reserve Account	125,000	0	0	0	0	0	0
DSRSD Operations	3,080,000	19,042,254	186,798	1,591,771	20,634,025	15,817,793	4,816,232
<b>Total</b>	<b>3,205,000</b>	<b>19,042,518</b>	<b>186,798</b>	<b>1,591,771</b>	<b>20,634,289</b>	<b>15,817,991</b>	<b>4,816,298</b>
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	0	0	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	18,779,890	0	0	18,779,890	9,245,340	9,534,550
<b>Total</b>	<b>1,645,513</b>	<b>23,674,570</b>	<b>0</b>	<b>0</b>	<b>23,674,570</b>	<b>12,916,350</b>	<b>10,758,220</b>
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>231,308</b>	<b>1,955,317</b>	<b>52,942,631</b>	<b>35,083,270</b>	<b>17,859,361</b>
<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>251,652</b>	<b>2,823,617</b>	<b>154,291,688</b>	<b>85,971,510</b>	<b>68,320,178</b>

REVENUES & FUNDING	Current Month	Fiscal Year 20 To Date	Projected Sources FY18
Agency Contribution			
DSRSD	0	0	1,230,000
EBMUD	0	0	841,000
Agency Reimbursements - DSRSD	656,023	2,294,034	2,993,000
Agency Reimbursements - EBMUD	486,085	871,745	1,667,000
Pleasanton Payments	0	210,005	885,000
Interest/ Contracts	0	6,274	0
Misc Income	0	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>1,142,108</b>	<b>3,382,057</b>	<b>7,616,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	2,407,380	2,739,396
Beg. Balance Adj	0	0
Rounding		
Total Revenues & Funding	1,142,108	3,382,057
Total Expenditures	(251,652)	(2,823,617)
<b>Ending Cash</b>	<b>3,297,836</b>	<b>3,297,836</b>

Prepared by Matt Houck Date: 4-15-2020  
 Approved by Scott Klein Date: 4/15/2020



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED MARCH 31, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	0	7,560,517	0	0	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	0	4,558,120	0	0	4,558,120	3,882,264	675,856
Pipeline Reach 3	0	2,286,003	0	0	2,286,003	1,719,204	566,799
Pipeline Reach 4	0	1,614,959	0	0	1,614,959	363,685	1,251,274
Pipeline Reach 5	0	1,430,991	0	0	1,430,991	200,195	1,230,796
Pipeline Reach 6	0	6,759,869	0	0	6,759,869	430,784	6,329,085
Treatment Plant	0	15,732,794	0	0	15,732,794	8,948,843	6,783,951
Pump Stations	0	8,563,294	0	0	8,563,294	6,776,648	1,786,646
Water Tanks	0	12,393,483	0	0	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	0	3,462,938	0	0	3,462,938	0	3,462,938
Backbone Corrosion	0	1,109,004	0	0	1,109,004	122,302	986,702
SCADA	0	341,726	0	0	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	0	602,193	0	0	602,193	0	602,193
Fine Screening	0	927,811	0	0	927,811	528,852	398,959
New/Replacement Capital <50K	24,000	271,592	0	0	271,592	154,808	116,784
MF/UV Control Programing Update	0	144,366	0	0	144,366	82,289	62,077
Program Planning & Air Relief	0	5,491,623	0	0	5,491,623	2,696,685	2,794,938
Planning Prior Years	0	3,665,330	0	0	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	1,529,000	506,108	13,859	39,299	545,407	316,336	229,071
PSR-1 VFD Replacement	40,000	0	0	0	0	0	0
RSR200B Hypo Feed	0	0	0	0	0	0	0
MF Membrane Replace	0	698,833	0	0	698,833	335,440	363,393
LVAMWA Connection	0	0	0	0	0	0	0
6th RWTP Sand Filter	0	255	0	0	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	0	16,432	0	0	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	674,000	14,642,613	4,836	803,029	15,445,642	9,764,567	5,681,075
Pleasanton Capital Billing/Contingency	0	5,739,031	1,649	25,972	5,765,003	0	5,765,003
Capitalized Interest	0	1,960,872	0	0	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>2,267,000</b>	<b>100,480,757</b>	<b>20,344</b>	<b>868,300</b>	<b>101,349,057</b>	<b>50,888,240</b>	<b>50,460,817</b>

OPERATING - ITEM	Budget FY 20	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	276,900	3,389,567	24,193	173,816	3,563,383	2,546,136	1,017,246
Treasurer	77,000	2,822,484	9,767	40,549	2,863,033	2,147,275	715,758
Legal Counsel	18,000	457,794	10,260	21,183	478,977	359,233	119,744
Secretary	20,000	228,737	289	6,900	235,637	176,728	58,909
Other	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
Operation and Maintenance Detail	3,205,000	19,042,518	186,798	1,591,771	20,634,289	15,817,991	4,816,299
Debt Service	1,645,513	23,674,570	0	0	23,674,570	12,916,350	10,758,220
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>231,308</b>	<b>1,955,317</b>	<b>52,942,631</b>	<b>35,083,270</b>	<b>17,859,361</b>

<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>251,652</b>	<b>2,823,617</b>	<b>154,291,688</b>	<b>85,971,510</b>	<b>68,320,178</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	0	0
DSRSD	0	0
EBMUD	0	0
Agency Reimbursements - DSRSD	656,023	2,294,034
Agency Reimbursements - EBMUD	486,085	871,745
Commercial Paper Issued	0	0
Pleasanton payments	0	210,005
Interest / Contracts	0	6,274
Misc Income	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>1,142,108</b>	<b>3,382,057</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	2,407,380	2,739,396
Beg. Balance Adj	0	0
Rounding	0	0
Total Revenues & Funding	1,142,108	3,382,057
Total Expenditures	(251,652)	(2,823,617)
<b>Ending Cash</b>	<b>3,297,836</b>	<b>3,297,836</b>

Prepared by BE 7m Date: 4-15-2020  
 Matt Houck  
 Approved by for sk Date: 4/15/2020  
 Scott Klein

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
March 31, 2020**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount		Operating	Capital	CK-OP
03/06/20		BBSI	Op-Prg Manager-Staff (72/28)	858.00	617.76	240.24	Q	858.00	0.00	858.00
03/06/20		BBSI	Op-Prg Manager-Staff (72/28)	448.50	322.92	125.58	Q	448.50	0.00	448.50
03/06/20		BBSI	Op-Prg Manager-Staff (72/28)	936.00	673.92	262.08	Q	936.00	0.00	936.00
03/06/20		BBSI	Op-Prg Manager-Staff (72/28)	780.00	561.60	218.40	Q	780.00	0.00	780.00
03/06/20		ICF Jones & Stokes	Op-Prg Mgr-Public Info (49/51)	2,400.00	1,176.00	1,224.00	Q	2,400.00	0.00	2,400.00
03/06/20		EBMUD	Op- Trea- Cost Acct(72/28)	2,058.48	1,482.11	576.37	Q	2,058.48	0.00	2,058.48
03/06/20		EBMUD	Cap - Prm Suppl Wtr Sup (58/42)	3,323.69	1,927.74	1,395.95	C	0.00	3,323.69	0.00
03/06/20		EBMUD	Op- Trea- Cost Acct(72/28)	3,822.86	2,752.46	1,070.40	Q	3,822.86	0.00	3,822.86
03/06/20		EBMUD	Op-Prg Manager-Staff (72/28)	1,061.34	764.16	297.18	Q	1,061.34	0.00	1,061.34
03/06/20		EBMUD	Cap - Prm Suppl Wtr Sup (58/42)	6,457.40	3,745.29	2,712.11	C	0.00	6,457.40	0.00
03/13/20		DSRSD-Operating	Op-Secretary (72/28)	289.29	208.29	81.00	Q	289.29	0.00	289.29
03/13/20		DSRSD-Operating	Op-Operating (72/28)	186,798.39	134,494.84	52,303.55	Q	186,798.39	0.00	186,798.39
03/13/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (D-portion 57%)	214.70	214.70	-	C	0.00	214.70	0.00
03/13/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (E-portion 43%)	161.96	-	161.96	C	0.00	161.96	0.00
03/13/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (D-portion 46%)	2,809.68	2,809.68	-	C	0.00	2,809.68	0.00
03/13/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (E-portion 27%)	1,649.16	-	1,649.16	C	0.00	1,649.16	0.00
03/13/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (Pleasanton27%)	1,649.16	-	1,649.16	C	0.00	1,649.16	0.00
03/13/20		BBSI	Op-Prg Manager-Staff (72/28)	936.00	673.92	262.08	Q	936.00	0.00	936.00
03/13/20		Downey Brand	Op-Derwa Legal Counsel (72/28)	10,260.00	7,387.20	2,872.80	Q	10,260.00	0.00	10,260.00
03/13/20		BBSI	Op-Prg Manager-Staff (72/28)	936.00	673.92	262.08	Q	936.00	0.00	936.00
03/20/20		Ralph Andersen & Associates	Op-Prg Manager(72/28)	13,905.00	10,011.60	3,893.40	Q	13,905.00	0.00	13,905.00
03/27/20		BBSI	Op-Prg Manager-Staff (72/28)	1,189.50	856.44	333.06	Q	1,189.50	0.00	1,189.50
03/27/20		EBMUD	Op- Trea- Cost Acct(72/28)	3,414.05	2,458.12	955.93	Q	3,414.05	0.00	3,414.05
03/27/20		EBMUD	Cap - Prm Suppl Wtr Sup (58/42)	4,077.94	2,365.21	1,712.73	C	0.00	4,077.94	0.00
03/27/20		EBMUD	Op- Treas-Salary Acct(72/28)	472.05	339.88	132.18	Q	472.05	0.00	472.05
03/27/20		ICF Jones & Stokes	Op-Prg Mgr-Public Info (49/51)	681.25	333.81	347.44	Q	681.25	0.00	681.25
03/27/20		Susan Montague	Op-Prg Mgr-Other (72/28)	61.52	44.29	17.23	Q	61.52	0.00	61.52
					-	-		0.00	0.00	0.00
				251,651.93	176,895.86	73,106.91		231,308.24	20,343.69	231,308.24

[illegible]

Pleasanton-	1,649.16
OP	231,308.24
CAP	20,343.69

0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled

Prepared by Vicki Fox Date: \_\_\_\_\_  
Matt Houck

Date: 7-13-2020

Matt Houck

Approved by *[Signature]* Date: \_\_\_\_\_  
Scott Klein

Date: 4/15/2020

Soyt Klein



# DERWA CASH REPORT

Cash Balance as of

02/29/20

2,407,380.41 Reconciled to DERWA TR

## Add member agency's contribution:

DSRSD Contribution	
EBMUD Contribution	
Agency Reimbursements - DSRSD	656,022.57
Agency Reimbursements - EBMUD	486,084.96
City of Pleasanton Payments	
Interest Income	
Other Reimbursements- Misc	

## Less invoice payments:

BBSI	3/6/2020	(858.00)
BBSI	3/6/2020	(448.50)
BBSI	3/6/2020	(936.00)
BBSI	3/6/2020	(780.00)
EBMUD	3/6/2020	(5,382.17)
EBMUD	3/6/2020	(11,341.60)
ICF Jones & Stokes	3/6/2020	(2,400.00)
BBSI	3/13/2020	(936.00)
DSRSD	3/13/2020	(187,464.34)
Downey Brand	3/13/2020	(10,260.00)
DSRSD	3/13/2020	(6,108.00)
BBSI	3/13/2020	(936.00)
Ralph Anderson & Associates	3/20/2020	(13,905.00)
BBSI	3/27/2020	(1,189.50)
EBMUD	3/27/2020	(7,964.05)
ICF Jones & Stokes	3/27/2020	(681.25)
Susan Montague	3/27/2020	(61.52)

(251,651.93)

Cash Balance as of

03/31/20

3,297,836.01

Rounding

(0.01)

Cash Balance 03/31/20

3,297,836.00

Prepared by

  
Matt Houck

Date

4-15-2020

Approved by

  
Scott Klein

Date

4/15/2020

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR APRIL 30, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending April 30, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$199,103 in agency reimbursements was received. Fiscal year-to-date revenue for FY20 totals \$3,658,795. No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$244,078. Fiscal year-to-date expenditures for FY20 total \$3,067,695. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY20.

Cash: The cash balance at April 30, 2020 was \$3,330,496.

Submitted by:



Richard Lou  
Treasurer

Dated: May 22, 2020

Prepared by  (M. Houck)  
Reviewed by  (S. Klein)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED APRIL 30, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY19 and Prior (a)	Expenditures Current Month	Expenditures FY20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	0	0	7,985	5,989	1,996
Insurance	108,000	1,363,659	0	121,098	1,484,757	1,113,568	371,189
Other Expenses		0	0	0	0	0	0
Total	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		0	0	0	0	0	0
Permitting		264	0	0	264	198	66
Capital Reserve Account	125,000	0	0	0	0	0	0
DSRSD Operations	3,080,000	19,042,254	0	1,591,771	20,634,025	15,817,793	4,816,232
Total	3,205,000	19,042,518	0	1,591,771	20,634,289	15,817,991	4,816,298
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	0	0	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	18,779,890	0	0	18,779,890	9,245,340	9,534,550
Total	1,645,513	23,674,570	0	0	23,674,570	12,916,350	10,758,220
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>31,854</b>	<b>1,987,171</b>	<b>52,974,485</b>	<b>35,107,002</b>	<b>17,867,483</b>
<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>244,078</b>	<b>3,067,695</b>	<b>154,535,766</b>	<b>86,118,332</b>	<b>68,417,434</b>

REVENUES & FUNDING	Current Month	Fiscal Year 20 To Date	Projected Sources FY18
Agency Contribution			
DSRSD	0	0	1,230,000
EBMUD	0	0	841,000
Agency Reimbursements - DSRSD	0	2,294,034	2,993,000
Agency Reimbursements - EBMUD	199,103	1,070,848	1,667,000
Pleasanton Payments	72,592	282,596	885,000
Interest/ Contracts	5,043	11,317	0
Misc Income	0	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>276,738</b>	<b>3,658,795</b>	<b>7,616,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,297,836	2,739,396
Beg. Balance Adj	0	0
Rounding		
Total Revenues & Funding	276,738	3,658,795
Total Expenditures	(244,078)	(3,067,695)
<b>Ending Cash</b>	<b>3,330,496</b>	<b>3,330,496</b>

Prepared by

*Matt Houck*  
Matt Houck

Date:

*5-22-2020*

Approved by

*Scott Klein*  
Scott Klein

Date:

*5/22/2020*



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED APRIL 30, 2020**

	Program Budget @ FY 2020	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>CAPITAL - PROJECT</b>							
Pipeline Reach 1	0	7,560,517	0	0	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	0	4,558,120	0	0	4,558,120	3,882,264	675,856
Pipeline Reach 3	0	2,286,003	0	0	2,286,003	1,719,204	566,799
Pipeline Reach 4	0	1,614,959	0	0	1,614,959	363,685	1,251,274
Pipeline Reach 5	0	1,430,991	0	0	1,430,991	200,195	1,230,796
Pipeline Reach 6	0	6,759,869	0	0	6,759,869	430,784	6,329,085
Treatment Plant	0	15,732,794	0	0	15,732,794	8,948,843	6,783,951
Pump Stations	0	8,563,294	0	0	8,563,294	6,776,648	1,786,646
Water Tanks	0	12,393,483	0	0	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	0	3,462,938	0	0	3,462,938	0	3,462,938
Backbone Corrosion	0	1,109,004	0	0	1,109,004	122,302	986,702
SCADA	0	341,726	0	0	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	0	602,193	0	0	602,193	0	602,193
Fine Screening	0	927,811	0	0	927,811	528,852	398,959
New/Replacement Capital <50K	24,000	271,592	0	0	271,592	154,808	116,784
MF/UV Control Programing Update	0	144,366	0	0	144,366	82,289	62,077
Program Planning & Air Relief	0	5,491,623	0	0	5,491,623	2,696,685	2,794,938
Planning Prior Years	0	3,665,330	0	0	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	1,529,000	506,108	212,224	251,523	757,631	439,426	318,205
PSR-1 VFD Replacement	40,000	0	0	0	0	0	0
RSR200B Hypo Feed	0	0	0	0	0	0	0
MF Membrane Replace	0	698,833	0	0	698,833	335,440	363,393
LVAMWA Connection	0	0	0	0	0	0	0
6th RWTP Sand Filter	0	255	0	0	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	0	16,432	0	0	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	674,000	14,642,613	0	803,029	15,445,642	9,764,567	5,681,075
Pleasanton Capital Billing/Contingency	0	5,739,031	0	25,972	5,765,003	0	5,765,003
Capitalized Interest	0	1,960,872	0	0	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>2,267,000</b>	<b>100,480,757</b>	<b>212,224</b>	<b>1,080,524</b>	<b>101,561,281</b>	<b>51,011,330</b>	<b>50,549,951</b>

	Budget FY 20	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>OPERATING - ITEM</b>							
DERWA Program Manager	276,900	3,389,567	15,341	189,156	3,578,723	2,557,484	1,021,238
Treasurer	77,000	2,822,484	7,706	48,256	2,870,740	2,153,054	717,686
Legal Counsel	18,000	457,794	8,807	29,990	487,784	365,838	121,946
Secretary	20,000	228,737	0	6,900	235,637	176,728	58,909
Other	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
Operation and Maintenance Detail	3,205,000	19,042,518	0	1,591,771	20,634,289	15,817,991	4,816,299
Debt Service	1,645,513	23,674,570	0	0	23,674,570	12,916,350	10,758,220
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>31,854</b>	<b>1,987,171</b>	<b>52,974,485</b>	<b>35,107,002</b>	<b>17,867,483</b>

<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>244,078</b>	<b>3,067,695</b>	<b>154,535,766</b>	<b>86,118,332</b>	<b>68,417,434</b>
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	Current Month	Fiscal Year
<b>REVENUES &amp; FUNDING</b>		
Agency Contribution:		
DSRSD	0	0
EBMUD	0	0
Agency Reimbursements - DSRSD	0	2,294,034
Agency Reimbursements - EBMUD	199,103	1,070,848
Commercial Paper Issued	0	0
Pleasanton payments	72,592	282,596
Interest / Contracts	5,043	11,317
Misc Income	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>276,738</b>	<b>3,658,795</b>

	Current Month	Fiscal Year
<b>CASH AVAILABLE</b>		
Beginning Cash	3,297,836	2,739,396
Beg. Balance Adj	0	0
Rounding	0	0
	0	0
<b>Total Revenues &amp; Funding</b>	<b>276,738</b>	<b>3,658,795</b>
<b>Total Expenditures</b>	<b>(244,078)</b>	<b>(3,067,695)</b>
<b>Ending Cash</b>	<b>3,330,496</b>	<b>3,330,496</b>

Prepared by Matt Houck Date: 5-22-2020  
 Approved by Scott Klein Date: 5/22/2020

**DSRSD/EBMUD RECYCLED WATER AUTHORITY**  
**SUMMARY OF EXPENDITURES**  
**FOR THE PERIOD ENDED**  
**April 30, 2020**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount
04/10/20		BBSI	Op-Prg Manager-Staff (72/28)	624.00	449.28	174.72
04/10/20		Downey Brand	Op-Derwa Legal Counsel (72/28)	8,807.00	6,341.04	2,465.96
04/10/20		EBMUD	Op- Trea- Cost Acct(72/28)	3,657.49	2,633.39	1,024.10
04/10/20		EBMUD	Op- Treas-Salary Acct(72/28)	1,888.19	1,359.50	528.69
04/10/20		EBMUD	Cap - Pm Suppl Wtr Sup (58/42)	2,850.17	1,653.10	1,197.07
04/24/20		BBSI	Op-Prg Manager-Staff (72/28)	292.50	210.60	81.90
04/24/20		DSRSD	Cap - Pm Suppl Wtr Sup (58/42)	6,973.91	4,044.87	2,929.04
04/24/20		DSRSD	Cap - Pm Suppl Wtr Sup (58/42)	202,400.41	117,392.24	85,008.17
04/24/20		ICF- Jones & Stokes	Op-Prg Mgr-Public Info (49/51)	608.75	298.29	310.46
04/24/20		Ralph Andersen & Associates	Op-Prg Manager-Salary (72/28)	13,815.00	9,946.80	3,868.20
04/24/20		LSL CPA's	OP-Treasury-Audit (72/28)	2,160.00	1,555.20	604.80
					-	-
					-	-
				244,077.42	145,884.30	98,193.12

Certificates of Disb.	
Wk Ending	Amount
4/10/20	\$ 17,826.85
4/24/20	\$ 226,250.57

Operating	Capital	CK-OP
Q 624.00	0.00	624.00
Q 8,807.00	0.00	8,807.00
Q 3,657.49	0.00	3,657.49
Q 1,888.19	0.00	1,888.19
C 0.00	2,850.17	0.00
Q 292.50	0.00	292.50
C 0.00	6,973.91	0.00
C 0.00	202,400.41	0.00
Q 608.75	0.00	608.75
Q 13,815.00	0.00	13,815.00
Q 2,160.00	0.00	2,160.00
0.00	0.00	0.00
0.00	0.00	0.00
31,852.93	212,224.49	31,852.93

Pleasanton-

OP 31,852.93  
CAP 212,224.49

0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled

Prepared by

*Matt Houck*  
Matt Houck

Date:

5-22-2020

Approved by

*Scott Klein*  
Scott Klein

Date:

5/22/2020

# DERWA CASH REPORT

Cash Balance as of 03/31/20 3,297,836.01 Reconciled to DERWA TR

## Add member agency's contribution:

DSRSD Contribution	
EBMUD Contribution	
Agency Reimbursements - DSRSD	
Agency Reimbursements - EBMUD	199,103.36
City of Pleasanton Payments	72,591.56
Interest Income	5,042.73
Other Reimbursements- Misc	

## Less invoice payments:

BBSI	4/10/2020	(624.00)
Downey Brand, LLP	4/10/2020	(8,807.00)
EBMUD	4/10/2020	(8,395.85)
BBSI	4/24/2020	(292.50)
DSRSD	4/24/2020	(6,973.91)
DSRSD	4/24/2020	(202,400.41)
ICF Jones & Stokes	4/24/2020	(608.75)
LSL CPA's	4/24/2020	(2,160.00)
Ralph Anderson and Associates	4/24/2020	(13,815.00)

(244,077.42)

Cash Balance as of	04/30/20	<u>3,330,496.24</u>
	Rounding	(0.24)
Cash Balance 04/30/20		<u>3,330,496.00</u>

Prepared by Matt Houck  
 Approved by Scott Klein

Date 5-22-2020  
 Date 5/22/2020

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR MAY 31, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending May 31, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$73,107 in agency reimbursements was received. Fiscal year-to-date revenue for FY20 totals \$3,731,902. No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$347,176. Fiscal year-to-date expenditures for FY20 total \$3,414,871. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY20.

Cash: The cash balance at May 31, 2020 was \$3,056,427.

Submitted by:



Richard Lou  
Treasurer

Dated: June 17, 2020

Prepared by  (M. Houck)  
Reviewed by  (S. Klein)



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED MAY 31, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY19 and Prior (a)	Expenditures Current Month	Expenditures FY20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	0	0	7,985	5,989	1,996
Insurance	108,000	1,363,659	0	121,098	1,484,757	1,113,568	371,189
Other Expenses		0	0	0	0	0	0
Total	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		0	0	0	0	0	0
Permitting		264	0	0	264	198	66
Capital Reserve Account	125,000	0	0	0	0	0	0
DSRSD Operations	3,080,000	19,042,254	280,055	1,871,826	20,914,080	16,027,834	4,886,246
Total	3,205,000	19,042,518	280,055	1,871,826	20,914,344	16,028,032	4,886,312
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	0	0	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	18,779,890	0	0	18,779,890	9,245,340	9,534,550
Total	1,645,513	23,674,570	0	0	23,674,570	12,916,350	10,758,220
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>312,254</b>	<b>2,299,425</b>	<b>53,286,739</b>	<b>35,340,899</b>	<b>17,945,840</b>
<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>347,176</b>	<b>3,414,871</b>	<b>154,882,942</b>	<b>86,371,753</b>	<b>68,511,189</b>

REVENUES & FUNDING	Current Month	Fiscal Year 20 To Date	Projected Sources FY20
Agency Contribution			
DSRSD	0	0	1,230,000
EBMUD	0	0	841,000
Agency Reimbursements - DSRSD	0	2,294,034	2,993,000
Agency Reimbursements - EBMUD	73,107	1,143,955	1,667,000
Pleasanton Payments	0	282,596	885,000
Interest/ Contracts	0	11,317	0
Misc Income	0	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>73,107</b>	<b>3,731,902</b>	<b>7,616,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,330,496	2,739,396
Beg. Balance Adj	0	0
Rounding		
Total Revenues & Funding	73,107	3,731,902
Total Expenditures	(347,176)	(3,414,871)
<b>Ending Cash</b>	<b>3,056,427</b>	<b>3,056,427</b>

Prepared by Matt Houck Date: 6-17-20  
 Approved by Scott Klein Date: 6/17/2020



**DSRSD/EBMUD RECYCLED WATER AUTHORITY**  
**TREASURER'S REPORT**  
**FOR THE PERIOD ENDED MAY 31, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	0	7,560,517	0	0	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	0	4,558,120	0	0	4,558,120	3,882,264	675,856
Pipeline Reach 3	0	2,286,003	0	0	2,286,003	1,719,204	566,799
Pipeline Reach 4	0	1,614,959	0	0	1,614,959	363,685	1,251,274
Pipeline Reach 5	0	1,430,991	0	0	1,430,991	200,195	1,230,796
Pipeline Reach 6	0	6,759,869	0	0	6,759,869	430,784	6,329,085
Treatment Plant	0	15,732,794	0	0	15,732,794	8,948,843	6,783,951
Pump Stations	0	8,563,294	0	0	8,563,294	6,776,648	1,786,646
Water Tanks	0	12,393,483	0	0	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	0	3,462,938	0	0	3,462,938	0	3,462,938
Backbone Corrosion	0	1,109,004	0	0	1,109,004	122,302	986,702
SCADA	0	341,726	0	0	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	0	602,193	0	0	602,193	0	602,193
Fine Screening	0	927,811	0	0	927,811	528,852	398,959
New/Replacement Capital <50K	24,000	271,592	16,185	16,185	287,777	164,033	123,744
MF/UV Control Programing Update	0	144,366	0	0	144,366	82,289	62,077
Program Planning & Air Relief	0	5,491,623	0	0	5,491,623	2,696,685	2,794,938
Planning Prior Years	0	3,665,330	0	0	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	1,529,000	506,108	13,997	265,520	771,628	447,544	324,084
PSR-1 VFD Replacement	40,000	0	0	0	0	0	0
RSR200B Hypo Feed	0	0	0	0	0	0	0
MF Membrane Replace	0	698,833	0	0	698,833	335,440	363,393
LVAWMA Connection	0	0	0	0	0	0	0
6th RWTP Sand Filter	0	255	0	0	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	0	16,432	0	0	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	674,000	14,642,613	1,210	804,239	15,446,852	9,766,748	5,680,104
Pleasanton Capital Billing/Contingency	0	5,739,031	3,530	29,502	5,768,533	0	5,768,533
Capitalized Interest	0	1,960,872	0	0	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>2,267,000</b>	<b>100,480,757</b>	<b>34,922</b>	<b>1,115,446</b>	<b>101,596,203</b>	<b>51,030,854</b>	<b>50,565,349</b>

OPERATING - ITEM	Budget FY 20	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	276,900	3,389,567	19,422	208,578	3,598,145	2,571,758	1,026,386
Treasurer	77,000	2,822,484	6,979	55,235	2,877,719	2,158,288	719,431
Legal Counsel	18,000	457,794	5,312	35,302	493,096	369,822	123,274
Secretary	20,000	228,737	486	7,386	236,123	177,092	59,031
Other	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
Operation and Maintenance Detail	3,205,000	19,042,518	280,055	1,871,826	20,914,344	16,028,032	4,886,313
Debt Service	1,645,513	23,674,570	0	0	23,674,570	12,916,350	10,758,220
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>312,254</b>	<b>2,299,425</b>	<b>53,286,739</b>	<b>35,340,899</b>	<b>17,945,840</b>

<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>347,176</b>	<b>3,414,871</b>	<b>154,882,943</b>	<b>86,371,753</b>	<b>68,511,189</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	0	0
DSRSD	0	0
EBMUD	0	0
Agency Reimbursements - DSRSD	0	2,294,034
Agency Reimbursements - EBMUD	73,107	1,143,955
Commercial Paper Issued	0	0
Pleasanton payments	0	282,596
Interest / Contracts	0	11,317
Misc Income	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>73,107</b>	<b>3,731,902</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,330,496	2,739,396
Beg. Balance Adj	0	0
Rounding	0	0
Total Revenues & Funding	73,107	3,731,902
Total Expenditures	(347,176)	(3,414,871)
<b>Ending Cash</b>	<b>3,056,427</b>	<b>3,056,427</b>

Prepared by Matt Houck Date: 6-17-20  
 Approved by Scott Klein Date: 6/17/2020

DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
May 31, 2020

Certificates of Disb.	
Wk Ending	Amount
5/1/20	\$ 153,674.99
5/15/20	\$ 10,370.85
5/22/20	\$ 179,449.05
5/29/20	\$ 3,681.50
	\$ 347,176.39

Date: 6-17-2020

Date: 6/17/2020

## DERWA CASH REPORT

Cash Balance as of 04/30/20 3,330,496.24 Reconciled to DERWA TR

Add member agency's contribution:

DSRSD Contribution	
EBMUD Contribution	73,106.91
Agency Reimbursements - DSRSD	
Agency Reimbursements - EBMUD	
City of Pleasanton Payments	
Interest Income	
Other Reimbursements- Misc	

Less invoice payments:

BBSI	5/1/2020	(234.00)
Downey Brand	5/1/2020	(2,898.40)
DSRSD	5/1/2020	(150,542.59)
EBMUD	5/15/2020	(10,370.85)
DSRSD	5/22/2020	(149,267.07)
DSRSD	5/22/2020	(11,135.19)
DSRSD	5/22/2020	(1,657.04)
BBSI	5/22/2020	(702.00)
BBSI	5/22/2020	(624.00)
ICF Jones & Stokes	5/22/2020	(1,123.75)
Ralph Anderson & Associates	5/22/2020	(14,940.00)
BBSI	5/29/2020	(1,267.50)
Downey Brand	5/29/2020	(2,414.00)

Cash Balance as of	05/31/20	<u>3,056,426.76</u>	(347,176.39)
	Rounding	0.24	
Cash Balance	05/31/20	<u>3,056,427.00</u>	

Prepared by Matt Houck  
 Approved by Scott Klein

Date 6-17-2020  
 Date 6/17/2020



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
May 31, 2020**

*THIS BILLING DOES NOT INCLUDE PLEASANTON BILLS*

Check Date	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount			
05/01/20	BBSI	Op-Prg Manager-Staff (72/28)	234.00	168.48	65.52	O	234.00	0.00
05/01/20	Downey Brand	Op-Derwa Legal Counsel (72/28)	2,898.40	2,086.85	811.55	O	2,898.40	0.00
05/01/20	DSRSD-Operating	Op-Secretary (72/28)	114.77	82.63	32.14	O	114.77	0.00
05/01/20	DSRSD-Operating	Op-Operating (72/28)	132,922.82	95,704.43	37,218.39	O	132,922.82	0.00
05/01/20	DSRSD-Capital	Cap-DSRSD New/Replace <50K (D-portion 48%)	8,402.40	8,402.40	-	C	0.00	8,402.40
05/01/20	DSRSD-Capital	Cap-DSRSD New/Replace <50K (E-portion 36%)	6,301.80	-	6,301.80	C	0.00	6,301.80
05/15/20	EBMUD	Op- Treas- Cost Acct(72/28)	3,910.80	2,815.78	1,095.02	O	3,910.80	0.00
05/15/20	EBMUD	Cap - Prm Suppl Wtr Sup (58/42)	2,861.09	1,659.43	1,201.66	C	0.00	2,861.09
05/15/20	EBMUD	Op- Treas-Salary Acct(72/28)	3,068.28	2,209.16	859.12	O	3,068.28	0.00
05/15/20	EBMUD	Op- Staff (72/28)	530.68	382.09	148.59	O	530.68	0.00
05/22/20	BBSI	Op-Prg Manager-Staff (72/28)	702.00	505.44	196.56	O	702.00	0.00
05/22/20	BBSI	Op-Prg Manager-Staff (72/28)	624.00	449.28	174.72	O	624.00	0.00
05/22/20	DSRSD-Operating	Op-Secretary (72/28)	371.23	267.29	103.94	O	371.23	0.00
05/22/20	DSRSD-Operating	Op-Operating (72/28)	147,132.42	105,935.34	41,197.08	O	147,132.42	0.00
05/22/20	DSRSD-Capital	Cap-DSRSD New/Replace <50K (D-portion 48%)	846.44	846.44	-	C	0.00	846.44
05/22/20	DSRSD-Capital	Cap-DSRSD New/Replace <50K (E-portion 36%)	634.83	-	634.83	C	0.00	634.83
05/22/20	DSRSD	Cap - Prm Suppl Wtr Sup (58/42)	11,135.19	6,458.41	4,676.78	C	0.00	11,135.19
05/22/20	DSRSD-Capital	Cap-DSRSD Inv RWTP (D-portion 46%)	762.24	762.24	-	C	0.00	762.24
05/22/20	DSRSD-Capital	Cap-DSRSD Inv RWTP (E-portion 27%)	447.40	-	447.40	C	0.00	447.40
05/22/20	ICF Jones & Stokes	Op-Prg Mgr-Public Info (49/51)	1,123.75	550.64	573.11	O	1,123.75	0.00
05/22/20	Ralph Anderson & Associates	Op-Prg Manager-Salary (72/28)	14,940.00	10,756.80	4,183.20	O	14,940.00	0.00
05/29/20	BBSI	Op-Prg Manager-Staff (72/28)	1,267.50	812.60	354.90	O	1,267.50	0.00
05/29/20	Downey Brand	Op-Derwa Legal Counsel (72/28)	2,414.00	1,738.08	675.92	O	2,414.00	0.00
				-	-		0.00	0.00
				-	-		0.00	0.00
			343,646.04	242,693.81	100,952.23		312,254.65	31,391.39

DSRSD Amount	EBMUD Amount
TO BE PAID	TO BE PAID
242,693.81	100,952.23

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR JUNE 30, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending June 30, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$3,083,630 in agencies reimbursement were recognized. Fiscal year-to-date revenue for FY20 totals \$6,815,532. No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$2,621,251. Fiscal year-to-date expenditures for FY20 total \$6,036,122.

Cash: The cash balance at June 30, 2020 was \$1,109,674.

Submitted by:



Richard Lou  
Treasurer

Dated: August 12, 2020

Prepared by MH (M. Houck)  
Reviewed by AM (A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED JUNE 30, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY19 and Prior (a)	Expenditures Current Month	Expenditures FY20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	0	0	7,985	5,989	1,996
Insurance	108,000	1,363,659	0	121,098	1,484,757	1,113,568	371,189
Other Expenses		0	0	0	0	0	0
Total	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		0	0	0	0	0	0
Permitting		264	0	0	264	198	66
Capital Reserve Account	125,000	0	0	0	0	0	0
DSRSD Operations	3,080,000	19,042,254	669,381	2,541,207	21,583,461	16,529,870	5,053,591
Total	3,205,000	19,042,518	669,381	2,541,207	21,583,725	16,530,068	5,053,657
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	0	0	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	18,779,890	1,645,514	1,645,514	20,425,404	10,055,426	10,369,978
Total	1,645,513	23,674,570	1,645,514	1,645,514	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>2,369,578</b>	<b>4,664,253</b>	<b>55,651,567</b>	<b>36,690,196</b>	<b>18,961,371</b>
<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>2,621,251</b>	<b>6,036,122</b>	<b>157,504,193</b>	<b>87,869,701</b>	<b>69,634,492</b>

REVENUES & FUNDING	Current Month	Fiscal Year 20 To Date	Projected Sources FY20
Agency Contribution			
DSRSD	0	0	1,230,000
EBMUD	0	0	841,000
Agency Reimbursements - DSRSD	1,680,860	3,974,894	2,993,000
Agency Reimbursements - EBMUD	1,200,690	2,344,645	1,667,000
Pleasanton Payments	198,568	481,164	885,000
Interest/ Contracts	3,512	14,829	0
Misc Income	0	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>3,083,630</b>	<b>6,815,532</b>	<b>7,616,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,056,427	2,739,396
Beg. Balance Adj	0	0
Rounding		
Total Revenues & Funding	3,083,630	6,815,532
Total Expenditures	(2,621,251)	(6,036,122)
Add: Y/E A/P Accruals	508,375	508,375
Less: Y/E A/R Accruals	(2,917,507)	(2,917,507)
Ending Cash	1,109,674	1,109,674

Prepared by Matt Houck Date: 8-12-2020  
 Approved by Andrea Miller Date: 8-13-2020



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED JUNE 30, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2020	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	0	7,560,517	0	0	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	0	4,558,120	0	0	4,558,120	3,882,264	675,856
Pipeline Reach 3	0	2,286,003	0	0	2,286,003	1,719,204	566,799
Pipeline Reach 4	0	1,614,959	0	0	1,614,959	363,685	1,251,274
Pipeline Reach 5	0	1,430,991	0	0	1,430,991	200,195	1,230,796
Pipeline Reach 6	0	6,759,869	0	0	6,759,869	430,784	6,329,085
Treatment Plant	0	15,732,794	0	0	15,732,794	8,948,843	6,783,951
Pump Stations	0	8,563,294	0	0	8,563,294	6,776,648	1,786,646
Water Tanks	0	12,393,483	0	0	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	0	3,462,938	0	0	3,462,938	0	3,462,938
Backbone Corrosion	0	1,109,004	0	0	1,109,004	122,302	986,702
SCADA	0	341,726	0	0	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	0	602,193	0	0	602,193	0	602,193
Fine Screening	0	927,811	0	0	927,811	528,852	398,959
New/Replacement Capital <50K	24,000	271,592	0	19,269	290,861	165,791	125,070
MF/UV Control Programing Update	0	144,366	0	0	144,366	82,289	62,077
Program Planning & Air Relief	0	5,491,623	(0)	0	5,491,623	2,696,685	2,794,938
Planning Prior Years	0	3,665,330	0	0	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	1,529,000	506,108	248,228	518,498	1,024,606	594,271	430,335
PSR-1 VFD Replacement	40,000	0	0	0	0	0	0
RSR200B Hypo Feed	0	0	0	0	0	0	0
MF Membrane Replace	0	698,833	0	0	698,833	335,440	363,393
LVAMWA Connection	0	0	0	0	0	0	0
6th RWTP Sand Filter	0	255	0	0	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	0	16,432	0	0	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	674,000	14,642,613	1,698	805,936	15,448,549	9,766,914	5,681,635
Pleasanton Capital Billing/Contingency	0	5,739,031	1,747	28,166	5,767,197	0	5,767,197
Capitalized Interest	0	1,960,872	0	0	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>2,267,000</b>	<b>100,480,757</b>	<b>251,673</b>	<b>1,371,869</b>	<b>101,852,626</b>	<b>51,179,505</b>	<b>50,673,121</b>

OPERATING - ITEM	Budget FY 20	Expenditures FY 19 and Prior (a)	Expenditures Current Month	Expenditures FY 20 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	276,900	3,389,567	35,662	239,490	3,629,057	2,594,666	1,034,390
Treasurer	77,000	2,822,484	6,540	61,774	2,884,258	2,163,193	721,065
Legal Counsel	18,000	457,794	11,192	46,494	504,288	378,216	126,072
Secretary	20,000	228,737	1,289	8,676	237,413	178,060	59,353
Other	108,000	1,371,644	0	121,098	1,492,742	1,119,557	373,185
Operation and Maintenance Detail	3,205,000	19,042,518	669,381	2,541,207	21,583,725	16,530,068	5,053,658
Debt Service	1,645,513	23,674,570	1,645,514	1,645,514	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,350,413</b>	<b>50,987,314</b>	<b>2,369,578</b>	<b>4,664,253</b>	<b>55,651,567</b>	<b>36,690,196</b>	<b>18,961,371</b>

<b>PROJECT TOTALS</b>	<b>7,617,413</b>	<b>151,468,071</b>	<b>2,621,251</b>	<b>6,036,122</b>	<b>157,504,193</b>	<b>87,869,701</b>	<b>69,634,492</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution		
DSRSD	0	0
EBMUD	0	0
Agency Reimbursements - DSRSD	1,680,860	3,974,894
Agency Reimbursements - EBMUD	1,200,690	2,344,645
Commercial Paper Issued	0	0
Pleasanton payments	198,568	481,164
Interest / Contracts	3,512	14,829
Misc Income	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>3,083,630</b>	<b>6,815,532</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,056,427	2,739,396
Beg. Balance Adj	0	0
Rounding	0	0
Total Revenues & Funding	3,083,630	6,815,532
Total Expenditures	(2,621,251)	(6,036,122)
Add: Y/E AP Accruals	508,375	508,375
Less: Y/E AR Accruals	(2,917,507)	(2,917,507)
Ending Cash	1,109,674	1,109,674

Prepared by Matt Houck Date: 8-12-2020  
 Approved by Andrea Miller Date: 8-13-2020

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
June 30, 2020**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount	Operating	Capital
06/12/20		Ralph Anderson & Associates	Op-Prg Manager-Salary (72/28)	14,760.00	10,627.20	4,132.80	O	14,760.00
06/12/20		BBSI	Op-Prg Manager-Staff (72/28)	858.00	617.76	240.24	O	858.00
06/12/20		BBSI	Op-Prg Manager-Staff (72/28)	858.00	617.76	240.24	O	858.00
06/19/20		BBSI	Op-Prg Manager-Staff (72/28)	390.00	280.80	109.20	O	390.00
06/19/20		BBSI	Op-Prg Manager-Staff (72/28)	624.00	449.28	174.72	O	624.00
06/19/20		DSRSD-Operating	Op-Secretary (72/28)	153.01	110.17	42.84	O	153.01
06/19/20		DSRSD-Operating	Op-Operating (72/28)	195,877.45	141,031.76	54,845.69	O	195,877.45
06/19/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (D-portion 46%)	767.37	767.37	-	C	767.37
06/19/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (E-portion 27%)	450.42	-	450.42	C	450.42
06/19/20		DSRSD-Capital	Cap-DSRSD Inv RWTP (Pleasanton 27%)	450.41	-	-	C	450.41
06/19/20		DSRSD	Cap - Pm Suppl Wtr Sup (58/42)	2,556.24	1,482.62	1,073.62	C	2,556.24
06/19/20		DSRSD	Cap - Pm Suppl Wtr Sup (58/42)	238,050.89	138,069.52	99,981.37	C	238,050.89
06/19/20		EBMUD	Op- Trea- Cost Acct(72/28)	2,220.84	1,599.00	621.84	O	2,220.84
06/19/20		EBMUD	Op- Treas-Salary Acct(72/28)	715.16	514.92	200.24	O	715.16
06/19/20		CWSRF (Accounting Office) Loan Payment	Op- Princ (49.23%/50.77%)	545,650.63	268,623.81	277,026.82	O	545,650.63
06/19/20		CWSRF (Accounting Office) Loan Payment	Op- Interest (49.23 / 50.77)	102,956.50	50,685.48	52,271.02	O	102,956.50
06/19/20		SWRCB (Accounting Office) Loan Payment	Op- Princ (49.23%/50.77%)	859,629.64	423,195.67	436,433.97	O	859,629.64
06/19/20		SWRCB (Accounting Office) Loan Payment	Op- Interest (49.23 / 50.77)	137,277.19	67,581.56	69,695.63	O	137,277.19
06/26/20		BBSI	Op-Prg Manager-Staff (72/28)	702.00	505.44	196.56	O	702.00
06/26/20		Jones & Stokes ICF International	Op-Prg Mgr-Public Info (49/51)	1,060.00	519.40	540.60	O	1,060.00
06/26/20		Downey Brand	Op-Derwa Legal Counsel (72/28)	6,868.00	4,944.96	1,923.04	O	6,868.00
07/10/20	FY20	EBMUD	Op- Trea- Cost Acct(72/28)	2,874.67	2,069.76	804.91	O	2,874.67
07/10/20	FY20	EBMUD	Cap - Pm Suppl Wtr Sup (58/42)	589.40	341.85	247.55	C	589.40
07/10/20	FY20	EBMUD	Op- Trea-Salary(72/28)	729.33	525.12	204.21	O	729.33
07/10/20	FY20	BBSI	Op-Prg Manager-Staff (72/28)	312.00	224.64	87.36	O	312.00
Accrual		DSRSD-Operating	Op-Operating (72/28)	234,134.92	168,577.14	65,557.78	O	234,134.92
Accrual		DSRSD-Capital	Cap-DSRSD Inv RWTP (D-portion 46%)	817.16	817.16	-	C	817.16
Accrual		DSRSD-Capital	Cap-DSRSD Inv RWTP (E-portion 27%)	479.64	-	479.64	C	479.64
Accrual		DSRSD-Capital	Cap-DSRSD Inv RWTP (Pleasanton 27%)	479.64	-	-	C	479.64
Accrual		DSRSD-Capital	Cap - Pm Suppl Wtr Sup (58/42)	7,031.82	4,078.46	2,953.36	C	7,031.82
Accrual		Downey Brand	Op-Derwa Legal Counsel (72/28)	4,324.00	3,113.28	1,210.72	O	4,324.00
Accrual		BBSI	Op-Prg Manager-Staff (72/28)	663.00	477.36	185.64	O	663.00
Accrual		Ralph Anderson	Op-Prg Manager-Salary (72/28)	15,435.00	11,113.20	4,321.80	O	15,435.00
Accrual		DSRSD-Operating	Op-Secretary (72/28)	239,367.94	172,344.92	67,023.02	O	239,367.94
Accrual		DSRSD-Operating	Op-Operating (72/28)	1,136.38	818.19	318.19	O	1,136.38
					-	-	O	0.00
				2,621,250.65	1,476,725.56	1,143,595.04		2,369,577.66
								251,672.99

Certificates of Disb.	Wk Ending	Amount
	6/12/20	\$ 16,476.00
	6/19/20	\$ 2,087,769.75
	6/26/20	\$ 8,630.00
	7/10/20	\$ 4,505.40
Accrual		\$ 503,869.50
		\$ 2,621,250.65

Pleasanton- 930.05

0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled

OP 2,369,577.66  
CAP 251,672.99

Prepared by Matt Houck

Matt Houck

Date: 8-12-2020

Approved by Andrea Miller

Andrea Miller

Date: 8-13-2020



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR JULY 31, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending July 31, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, \$2,839,377 in agency reimbursements was received. Fiscal year-to-date revenue for FY21 total (\$78,130); Accrual reversals totaled (\$2,917,507). No other miscellaneous payments were received this month.

Expenses: Current month expenditures were \$284,708. Fiscal year-to-date expenditures for FY21 total (\$223,666); of which \$280,196 was operating expenses. Accrual reversals totaled (\$508,374). Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY21.

Cash: The cash balance at July 31, 2020 was \$3,664,343.

Submitted by:



Richard Lou  
Treasurer

Dated: August 19, 2020

Prepared by MH (M. Houck)  
Reviewed by AM (A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED JULY 31, 2020**

CAPITAL - PROJECT	Program Budget @ FY21	Expenditures FY20 and Prior (a)	Expenditures Current Month	Expenditures FY21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	0	0	7,985	5,989	1,996
Insurance	130,000	1,484,757	4,713	4,713	1,489,470	1,117,103	372,367
Other Expenses		0	0	0	0	0	0
Total	130,000	1,492,742	4,713	4,713	1,497,455	1,123,092	374,363
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		0	0	0	0	0	0
Permitting		264	0	0	264	198	66
Capital Reserve Account	0	0	0	0	0	0	0
DSRSD Operations	3,128,000	21,344,093	239,368	(234,135)	21,109,958	16,174,743	4,935,215
Total	3,128,000	21,344,357	239,368	(234,135)	21,110,222	16,174,941	4,935,281
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	0	0	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	20,425,404	0	0	20,425,404	10,055,426	10,369,978
Total	1,645,513	25,320,084	0	0	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,366,013</b>	<b>55,411,063</b>	<b>280,196</b>	<b>(218,780)</b>	<b>55,192,283</b>	<b>36,344,638</b>	<b>18,847,645</b>
<b>PROJECT TOTALS</b>	<b>6,755,013</b>	<b>157,263,689</b>	<b>284,708</b>	<b>(223,666)</b>	<b>157,040,023</b>	<b>87,521,523</b>	<b>69,518,501</b>

REVENUES & FUNDING	Current Month	Fiscal Year To Date	Projected Sources FY21
Agency Contribution			
DSRSD	0	0	738,000
EBMUD	0	0	508,000
Agency Reimbursements - DSRSD	1,677,698	(3,162)	2,919,000
Agency Reimbursements - EBMUD	1,101,153	(1,344)	1,636,000
Pleasanton Payments	60,526	(70,112)	800,000
Interest/ Contracts	0	(3,512)	0
Misc Income	0	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>2,839,377</b>	<b>(78,130)</b>	<b>6,601,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	1,109,674	1,109,674
Beg. Balance Adj (Prior Year Accrual)	0	2,409,133
Rounding		
Total Revenues & Funding	2,839,377	(78,130)
Total Expenditures	(284,708)	223,666
<b>Ending Cash</b>	<b>3,664,343</b>	<b>3,664,343</b>

Prepared by Matt Houck Date: 8-19-2020  
 Approved by Andrea Miller Date: 8-19-2020

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED JULY 31, 2020**

	Program Budget @ FY 2021	Expenditures FY 20 and Prior (a)	Expenditures Current Month	Expenditures FY 21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>CAPITAL - PROJECT</b>							
Pipeline Reach 1	0	7,560,517	0	0	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	0	4,558,120	0	0	4,558,120	3,882,264	675,856
Pipeline Reach 3	0	2,286,003	0	0	2,286,003	1,719,204	566,799
Pipeline Reach 4	0	1,614,959	0	0	1,614,959	363,685	1,251,274
Pipeline Reach 5	0	1,430,991	0	0	1,430,991	200,195	1,230,796
Pipeline Reach 6	0	6,759,869	0	0	6,759,869	430,784	6,329,085
Treatment Plant	0	15,732,794	0	0	15,732,794	8,948,843	6,783,951
Pump Stations	0	8,563,294	0	0	8,563,294	6,776,648	1,786,646
Water Tanks	0	12,393,483	0	0	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	0	3,462,938	0	0	3,462,938	0	3,462,938
Backbone Corrosion	0	1,109,004	0	0	1,109,004	122,302	986,702
SCADA	0	341,726	0	0	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	0	602,193	0	0	602,193	0	602,193
Fine Screening	0	927,811	0	0	927,811	528,852	398,959
New/Replacement Capital <50K	108,000	290,861	0	0	290,861	165,791	125,070
MF/UV Control Programing Update	0	144,366	0	0	144,366	82,289	62,077
Program Planning & Air Relief	0	5,491,623	0	0	5,491,623	2,696,685	2,794,938
Planning Prior Years	0	3,665,330	0	0	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	858,000	1,024,606	4,512	(3,109)	1,021,497	592,468	429,029
PSR-1 VFD Replacement	0	0	0	0	0	0	0
RSR200B Hypo Feed	0	0	0	0	0	0	0
MF Membrane Replace	0	698,833	0	0	698,833	335,440	363,393
LVAMWA Connection	0	0	0	0	0	0	0
6th RWTP Sand Filter	0	255	0	0	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	0	16,432	0	0	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	423,000	15,448,549	0	(480)	15,448,069	9,766,097	5,681,972
Pleasanton Capital Billing/Contingency	0	5,767,197	0	(1,297)	5,765,900	0	5,765,900
Capitalized Interest	0	1,960,872	0	0	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>1,389,000</b>	<b>101,852,626</b>	<b>4,512</b>	<b>(4,886)</b>	<b>101,847,740</b>	<b>51,176,885</b>	<b>50,670,856</b>

	Program Budget @ FY 2021	Expenditures FY 20 and Prior (a)	Expenditures Current Month	Expenditures FY 21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>OPERATING - ITEM</b>							
DERWA Program Manager	280,500	3,629,058	21,794	5,384	3,634,442	2,597,609	1,036,832
Treasurer	87,000	2,884,258	8,861	5,258	2,889,516	2,167,137	722,379
Legal Counsel	75,000	504,288	4,324	0	504,288	378,216	126,072
Secretary	20,000	236,276	1,136	0	236,276	177,207	59,069
Other	130,000	1,492,742	4,713	4,713	1,497,455	1,123,092	374,363
Operation and Maintenance Detail	3,128,000	21,344,357	239,368	(234,135)	21,110,222	16,174,941	4,935,282
Debt Service	1,645,513	25,320,084	0	0	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,366,013</b>	<b>55,411,063</b>	<b>280,196</b>	<b>(218,780)</b>	<b>55,192,283</b>	<b>36,344,638</b>	<b>18,847,645</b>

<b>PROJECT TOTALS</b>	<b>6,755,013</b>	<b>157,263,689</b>	<b>284,708</b>	<b>(223,666)</b>	<b>157,040,023</b>	<b>87,521,523</b>	<b>69,518,501</b>
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	Current Month	Fiscal Year
<b>REVENUES &amp; FUNDING</b>		
Agency Contribution	0	0
DSRSD	0	0
EBMUD	0	0
Agency Reimbursements - DSRSD	1,677,698	(3,162)
Agency Reimbursements - EBMUD	1,101,153	(1,344)
Commercial Paper Issued	0	0
Pleasanton payments	60,526	(70,112)
Interest / Contracts	0	(3,512)
Misc Income	0	0
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>2,839,377</b>	<b>(78,130)</b>
<b>CASH AVAILABLE</b>		
Beginning Cash	1,109,674	1,109,674
Beg. Balance Adj	0	2,409,133
Rounding	0	0
Total Revenues & Funding	2,839,377	(78,130)
Total Expenditures	(284,708)	223,666
Ending Cash	3,664,343	3,664,343

Prepared by Matt Houck Date: 8-19-2020  
 Approved by Andrea Miller Date: 8-19-2020



**DSRSD/EBMUD RECYCLED WATER AUTHORITY**  
**SUMMARY OF EXPENDITURES**  
**FOR THE PERIOD ENDED**  
**July 31, 2020**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount		Operating	Capital
07/10/20		EBMUD	Op- Trea- Cost Acct(72/28)	2,874.67	2,069.76	804.91	O	2,874.67	0.00
07/10/20		EBMUD	Cap - Prm Suppl Wtr Sup (58/42)	589.40	341.85	247.55	C	0.00	589.40
07/10/20		EBMUD	Op- Trea-Salary(72/28)	729.33	525.12	204.21	O	729.33	0.00
07/10/20		BBSI	Op-Prg Manager-Staff (72/28)	312.00	224.64	87.36	O	312.00	0.00
07/24/20		BBSI	Op-Prg Manager-Staff (72/28)	663.00	477.36	185.64	O	663.00	0.00
07/24/20		BBSI	Op-Prg Manager-Staff (72/28)	234.00	168.48	65.52	O	234.00	0.00
07/24/20		BBSI	Op-Prg Manager-Staff (72/28)	468.00	336.96	131.04	O	468.00	0.00
07/24/20		Downey Brand	Op-Derwa Legal Counsel (72/28)	4,324.00	3,113.28	1,210.72	O	4,324.00	0.00
07/24/20		(SF) Alliant Insurance Services	Op-Prg Mgr-Insurance (72/28)	1,385.75	997.74	388.01	O	1,385.75	0.00
07/24/20		(SF) Alliant Insurance Services	Op-Prg Mgr-Insurance (72/28)	3,327.73	2,395.97	931.76	O	3,327.73	0.00
07/24/20		Jones & Stokes ICF International	Op-Prg Mgr-Public Info (49/51)	4,213.75	2,064.74	2,149.01	O	4,213.75	0.00
07/24/20		DSRSD-Operating	Op-Secretary (72/28)	1,136.38	818.19	318.19	O	1,136.38	0.00
07/24/20		DSRSD-Operating	Op-Operating (72/28)	239,367.94	172,344.92	67,023.02	O	239,367.94	0.00
07/31/20		BBSI	Op-Prg Manager-Staff (72/28)	468.00	336.96	131.04	O	468.00	0.00
07/31/20		Ralph Anderson & Associates	Op-Prg Manager-Salary (72/28)	15,435.00	11,113.20	4,321.80	O	15,435.00	0.00
07/31/20		DSRSD	Cap - Prm Suppl Wtr Sup (58/42)	3,922.60	2,275.11	1,647.49	C	0.00	3,922.60
07/31/20		EBMUD	Op- Trea- Cost Acct(72/28)	3,798.67	2,735.04	1,063.63	O	3,798.67	0.00
07/31/20		EBMUD	Op- Trea-Salary(72/28)	1,458.65	1,050.23	408.42	O	1,458.65	0.00
				-	-	-		0.00	0.00
				-	-	-		0.00	0.00
				284,708.87	203,389.54	81,319.33		280,196.87	4,512.00

Certificates of Disb.		
Wk Ending	Amount	
7/10/20	\$ 4,505.40	
7/24/20	\$ 255,120.55	
7/31/20	\$ 25,082.92	
	\$ 284,708.87	

Pleasanton-	
OP	280,196.87
CAP	4,512.00

0.00 Reconciled
0.00 Reconciled
0.00 Reconciled
0.00 Reconciled

Prepared by Matt Houck  
Matt Houck

Date: 8-19-2020

Approved by Andrea Miller  
Andrea Miller

Date: 8-19-2020

# DERWA CASH REPORT

Cash Balance as of 06/30/20 1,109,674.32 Reconciled to DERWA TR

## Add member agency's contribution:

DSRSD Contribution	0.00
EBMUD Contribution	0.00
Agency Reimbursements - DSRSD	1,677,698.45
Agency Reimbursements - EBMUD	1,101,153.09
City of Pleasanton Payments	60,525.62
Interest Income	0.00
Other Reimbursements- Misc	0.00

## Less invoice payments:

EBMUD- Acct	7/10/2020	(4,193.40)
BBSI	7/10/2020	(312.00)
BBSI	7/24/2020	(663.00)
BBSI	7/24/2020	(234.00)
BBSI	7/24/2020	(468.00)
Downey Brand	7/24/2020	(4,324.00)
(SF) Alliant Insurance Services	7/24/2020	(1,385.75)
(SF) Alliant Insurance Services	7/24/2020	(3,327.73)
DSRSD	7/24/2020	(240,504.32)
Jones & Stokes ICF International	7/24/2020	(4,213.75)
BBSI	7/31/2020	(468.00)
DSRSD	7/31/2020	(3,922.60)
EBMUD- Acct	7/31/2020	(5,257.32)
Ralph Anderson & Associates	7/31/2020	(15,435.00)

07/31/20 3,664,342.61

(284,708.87)

Add: Y/E AP Accruals -  
Less: Y/E AR Accruals -

Cash Balance as of

Rounding 0.39

Cash Balance 07/31/20 3,664,343.00

Prepared by Matt Houck

Matt Houck

Date 8-19-2020

Approved by Andrea Miller

Andrea Miller

Date 8-19-2020

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR AUGUST 31, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending August 31, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, payments of \$70,112 in agency reimbursements and \$3,652 in interest were received. Fiscal year-to-date revenue for FY21 totals (\$4,365). No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$299,805; of which \$282,037 was for operating expenses. Fiscal year-to-date expenditures for FY21 total \$76,140. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY21.

Cash: The cash balance at August 31, 2020 was \$3,438,302.

Submitted by:



Richard Lou  
Treasurer

Dated: October 7, 2020

Prepared by  (M. Houck)  
Reviewed by  (A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED AUGUST 31, 2020**

CAPITAL - PROJECT	Program Budget @ FY21	Expenditures FY20 and Prior (a)	Expenditures Current Month	Expenditures FY21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	-	-	7,985	5,989	1,996
Insurance	130,000	1,484,757	-	4,714	1,489,471	1,117,103	372,368
Other Expenses		-	-	-	-	-	-
Total	130,000	1,492,742	-	4,714	1,497,456	1,123,092	374,364
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		-	-	-	-	-	-
Permitting		264	-	-	264	198	66
Capital Reserve Account	-	-	-	-	-	-	-
DSRSD Operations	3,128,000	21,344,093	274,712	40,577	21,384,670	16,380,777	5,003,893
Total	3,128,000	21,344,357	274,712	40,577	21,384,934	16,380,975	5,003,959
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	-	-	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	20,425,404	-	-	20,425,404	10,055,426	10,369,978
Total	1,645,513	25,320,084	-	-	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,366,013</b>	<b>55,411,063</b>	<b>282,037</b>	<b>63,258</b>	<b>55,474,321</b>	<b>36,554,819</b>	<b>18,919,502</b>
<b>PROJECT TOTALS</b>	<b>6,755,013</b>	<b>157,263,689</b>	<b>299,805</b>	<b>76,140</b>	<b>157,339,829</b>	<b>87,741,724</b>	<b>69,598,105</b>

REVENUES & FUNDING	Current Month	Fiscal Year To Date	Projected Sources FY21
Agency Contribution			
DSRSD	-	-	738,000
EBMUD	-	-	508,000
Agency Reimbursements - DSRSD	-	(3,161)	2,919,000
Agency Reimbursements - EBMUD	-	(1,344)	1,636,000
Pleasanton Payments	70,112	-	800,000
Interest/ Contracts	3,652	140	-
Misc Income	-	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>73,764</b>	<b>(4,365)</b>	<b>6,601,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,664,343	3,518,807
Beg. Balance Adj (Prior Year Accrual)	-	-
Rounding		
Total Revenues & Funding	73,764	(4,365)
Total Expenditures	(299,805)	(76,140)
Ending Cash	3,438,302	3,438,302

Prepared by Matt Houck  
Matt Houck

Date: 10-7-2020

Approved by Andrea Miller  
Andrea Miller

Date: 10/14/20



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED AUGUST 31, 2020**

	Program Budget @ FY 2021	Expenditures FY 20 and Prior (a)	Expenditures Current Month	Expenditures FY 21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>CAPITAL - PROJECT</b>							
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	108,000	290,861	7,210	7,210	298,071	169,901	128,170
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	858,000	1,024,606	8,781	5,672	1,030,278	597,561	432,717
PSR-1 VFD Replacement	-	-	-	-	-	-	-
RSR200B Hypo Feed	-	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVAMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	423,000	15,448,549	1,297	-	15,448,549	9,766,914	5,681,635
Pleasanton Capital Billing/Contingency	-	5,767,197	480	-	5,767,197	-	5,767,197
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>1,389,000</b>	<b>101,852,626</b>	<b>17,768</b>	<b>12,882</b>	<b>101,865,508</b>	<b>51,186,905</b>	<b>50,678,603</b>

	Program Budget @ FY 2021	Expenditures FY 20 and Prior (a)	Expenditures Current Month	Expenditures FY 21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<b>OPERATING - ITEM</b>							
DERWA Program Manager	280,500	3,629,058	6,819	12,203	3,641,261	2,601,377	1,039,883
Treasurer	87,000	2,884,258	-	5,258	2,889,516	2,167,137	722,379
Legal Counsel	75,000	504,288	-	-	504,288	378,216	126,072
Secretary	20,000	236,276	506	506	236,782	177,586	59,196
Other	130,000	1,492,742	-	4,714	1,497,456	1,123,092	374,364
Operation and Maintenance Detail	3,128,000	21,344,357	274,712	40,577	21,384,934	16,380,975	5,003,960
Debt Service	1,645,513	25,320,084	-	-	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,368,013</b>	<b>55,411,083</b>	<b>282,037</b>	<b>63,258</b>	<b>55,474,321</b>	<b>36,554,819</b>	<b>18,919,502</b>

<b>PROJECT TOTALS</b>	<b>6,755,013</b>	<b>157,263,689</b>	<b>299,805</b>	<b>76,140</b>	<b>157,339,829</b>	<b>87,741,724</b>	<b>69,598,105</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Agency Reimbursements - DSRSD	-	(3,161)
Agency Reimbursements - EBMUD	-	(1,344)
Commercial Paper Issued	-	-
Pleasanton payments	70,112	-
Interest / Contracts	3,652	140
Misc Income	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>73,764</b>	<b>(4,365)</b>
<b>CASH AVAILABLE</b>	<b>Current Month</b>	<b>Fiscal Year</b>
Beginning Cash	3,664,343	3,518,807
Beg. Balance Adj	-	-
Rounding	-	-
Total Revenues & Funding	73,764	(4,365)
Total Expenditures	(299,805)	(76,140)
Ending Cash	3,438,302	3,438,302

Prepared by Matt Houck Date: 10-7-2020  
 Approved by Andrea Miller Date: 10/14/20



DSRSD/EBMUD RECYCLED WATER AUTHORITY  
SUMMARY OF EXPENDITURES  
FOR THE PERIOD ENDED  
August 31, 2020

[illegible]

Prepared by

Matt Houck

Approved by \_\_\_\_\_

Andrea Miller

Date:

10-7-2020

Date:

10/14/20

0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled

## DERWA CASH REPORT

Cash Balance as of

07/31/20

3,664,342.61 Reconciled to DERWA TR

Add member agency's contribution:

DSRSD Contribution	0.00
EBMUD Contribution	0.00
Agency Reimbursements - DSRSD	0.00
Agency Reimbursements - EBMUD	0.00
City of Pleasanton Payments	70,112.30
Interest Income	3,651.88
Other Reimbursements- Misc	0.00

Less invoice payments:

DSRSD	8/14/2020	(282,428.41)
DSRSD	8/14/2020	(8,780.81)
DSRSD	8/14/2020	(1,776.44)
BBSI	8/21/2020	(702.00)
BBSI	8/21/2020	(312.00)
BBSI	8/21/2020	(624.00)
Jones & Stokes ICF International	8/21/2020	(5,181.25)

08/31/20

3,438,301.88

(299,804.91)

Add: Y/E AP Accruals

-

Less: Y/E AR Accruals

-

Cash Balance as of

Rounding

0.12

Cash Balance 08/31/20

3,438,302.00

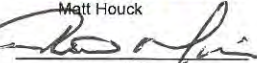
Prepared by

  
Matt Houck

Date

10-7-2020

Approved by

  
Andrea Miller

Date

10/14/20

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT FOR SEPTEMBER 30, 2020**

**STAFF REPORT**

Attached is the DERWA Treasurer's Report for the month ending September 30, 2020. A summary of transactions and recommendation follows.

Revenues/Funding: During the month, payments of \$203,390 from agency reimbursements were received. Fiscal year-to-date revenue for FY21 totals \$199,024. No other miscellaneous payments were received this month.

Expenses: Current month disbursements were \$28,541; of which \$28,541 was for operating expenses. Fiscal year-to-date expenditures for FY21 total \$104,680. Expenditures do not reflect all staff and consultant costs incurred but not yet billed to DERWA in FY21.

Cash: The cash balance at September 30, 2020 was \$3,613,151.

Submitted by:



Richard Lou  
Treasurer

Dated: October 14, 2020


Prepared by  (M. Houck)  
Reviewed by  (A. Miller)

**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
MANAGEMENT REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

CAPITAL - PROJECT	Program Budget @ FY21	Expenditures FY20 and Prior (a)	Expenditures Current Month	Expenditures FY21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
<i>Other</i>							
Lab Charges (Watershed Monitoring)		7,985	-	-	7,985	5,989	1,996
Insurance	130,000	1,484,757	-	4,713	1,489,470	1,117,103	372,367
Other Expenses		-	-	-	-	-	-
Total	130,000	1,492,742	-	4,713	1,497,455	1,123,092	374,363
<i>Operation and Maintenance Detail</i>							
Pleasanton (Billing Operating)		-	-	-	-	-	-
Permitting		264	-	-	264	198	66
Capital Reserve Account		-	-	-	-	-	-
DSRSD Operations	3,128,000	21,344,093	-	40,577	21,384,670	16,380,777	5,003,893
Total	3,128,000	21,344,357	-	40,577	21,384,934	16,380,975	5,003,959
<i>Debt Service</i>							
Commercial Paper Interest		4,894,680	-	-	4,894,680	3,671,010	1,223,670
Loan Payments	1,645,513	20,425,404	-	-	20,425,404	10,055,426	10,369,978
Total	1,645,513	25,320,084	-	-	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,366,013</b>	<b>55,411,063</b>	<b>28,541</b>	<b>91,797</b>	<b>55,502,860</b>	<b>36,575,603</b>	<b>18,927,257</b>
<b>PROJECT TOTALS</b>	<b>6,755,013</b>	<b>157,263,689</b>	<b>28,541</b>	<b>104,680</b>	<b>157,368,369</b>	<b>87,762,508</b>	<b>69,605,861</b>

REVENUES & FUNDING	Current Month	Fiscal Year To Date	Projected Sources FY21
Agency Contribution			
DSRSD	-	-	738,000
EBMUD	-	-	508,000
Agency Reimbursements - DSRSD	203,390	200,228	2,919,000
Agency Reimbursements - EBMUD	-	(1,344)	1,636,000
Pleasanton Payments	-	-	800,000
Interest/ Contracts	-	140	-
Misc Income	-	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>203,390</b>	<b>199,024</b>	<b>6,601,000</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,438,302	3,518,807
Beg. Balance Adj (Prior Year Accrual)	-	-
Rounding		
Total Revenues & Funding	203,390	199,024
Total Expenditures	(28,541)	(104,680)
Ending Cash	3,613,151	3,613,151

Prepared by  Date: 10-14-2020  
Matt Houck

Approved by  Date: 10/14/20  
Andrea Miller



**DSRSD/EBMUD RECYCLED WATER AUTHORITY  
TREASURER'S REPORT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

CAPITAL - PROJECT	Program Budget @ FY 2021	Expenditures FY 20 and Prior (a)	Expenditures Current Month	Expenditures FY 21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
Pipeline Reach 1	-	7,560,517	-	-	7,560,517	4,383,920	3,176,597
Pipeline Reach 2	-	4,558,120	-	-	4,558,120	3,882,264	675,856
Pipeline Reach 3	-	2,286,003	-	-	2,286,003	1,719,204	566,799
Pipeline Reach 4	-	1,614,959	-	-	1,614,959	363,685	1,251,274
Pipeline Reach 5	-	1,430,991	-	-	1,430,991	200,195	1,230,796
Pipeline Reach 6	-	6,759,869	-	-	6,759,869	430,784	6,329,085
Treatment Plant	-	15,732,794	-	-	15,732,794	8,948,843	6,783,951
Pump Stations	-	8,563,294	-	-	8,563,294	6,776,648	1,786,646
Water Tanks	-	12,393,483	-	-	12,393,483	7,221,552	5,171,931
Phase 2 Pipeline & Pump Station	-	3,462,938	-	-	3,462,938	-	3,462,938
Backbone Corrosion	-	1,109,004	-	-	1,109,004	122,302	986,702
SCADA	-	341,726	-	-	341,726	194,784	146,942
EBMUD Pipeline Phase 2, 3 & 4	-	602,193	-	-	602,193	-	602,193
Fine Screening	-	927,811	-	-	927,811	528,852	398,959
New/Replacement Capital <50K	108,000	290,861	-	7,211	298,072	169,901	128,171
MF/UV Control Programing Update	-	144,366	-	-	144,366	82,289	62,077
Program Planning & Air Relief	-	5,491,623	-	-	5,491,623	2,696,685	2,794,938
Planning Prior Years	-	3,665,330	-	-	3,665,330	1,796,012	1,869,318
Permanent Suppl. Supply	858,000	1,024,606	-	5,672	1,030,278	597,561	432,717
PSR-1 VFD Replacement	-	-	-	-	-	-	-
RSR200B Hypo Feed	-	-	-	-	-	-	-
MF Membrane Replace	-	698,833	-	-	698,833	335,440	363,393
LVAMWA Connection	-	-	-	-	-	-	-
6th RWTP Sand Filter	-	255	-	-	255	27	228
DWR IRWM- Prop 84 Rd 3 Drought Project	-	16,432	-	-	16,432	8,216	8,216
PSR1 /Recy. Water Treatment Expansion	423,000	15,448,549	-	-	15,448,549	9,766,914	5,681,635
Pleasanton Capital Billing/Contingency	-	5,767,197	-	-	5,767,197	-	5,767,197
Capitalized Interest	-	1,960,872	-	-	1,960,872	960,827	1,000,045
<b>Total Capital Impr. Proj. Element</b>	<b>1,389,000</b>	<b>101,852,626</b>	<b>-</b>	<b>12,883</b>	<b>101,865,509</b>	<b>51,186,905</b>	<b>50,678,604</b>

OPERATING - ITEM	Program Budget @ FY 2021	Expenditures FY 20 and Prior (a)	Expenditures Current Month	Expenditures FY 21 YTD (b)	Expenditures Grand Total (a+b)	DSRSD EXP Grand Total	EBMUD EXP Grand Total
DERWA Program Manager	280,500	3,629,058	20,052	32,254	3,661,312	2,615,794	1,045,517
Treasurer	87,000	2,884,258	4,715	9,973	2,894,231	2,170,673	723,558
Legal Counsel	75,000	504,288	3,774	3,774	508,062	381,047	127,015
Secretary	20,000	236,276	-	506	236,782	177,586	59,196
Other	130,000	1,492,742	-	4,713	1,497,455	1,123,092	374,363
Operation and Maintenance Detail	3,128,000	21,344,357	-	40,577	21,384,934	16,380,975	5,003,960
Debt Service	1,645,513	25,320,084	-	-	25,320,084	13,726,436	11,593,648
<b>Total Operating Program Element</b>	<b>5,366,013</b>	<b>55,411,063</b>	<b>28,541</b>	<b>91,797</b>	<b>55,502,860</b>	<b>36,575,603</b>	<b>18,927,257</b>

<b>PROJECT TOTALS</b>	<b>6,755,013</b>	<b>157,263,689</b>	<b>28,541</b>	<b>104,680</b>	<b>157,368,369</b>	<b>87,762,508</b>	<b>69,605,861</b>
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REVENUES & FUNDING	Current Month	Fiscal Year
Agency Contribution	-	-
DSRSD	-	-
EBMUD	-	-
Agency Reimbursements - DSRSD	203,390	200,228
Agency Reimbursements - EBMUD	-	(1,344)
Commercial Paper Issued	-	-
Pleasanton payments	-	-
Interest / Contracts	-	140
Misc Income	-	-
<b>TOTAL REVENUES &amp; FUNDING</b>	<b>203,390</b>	<b>199,024</b>

CASH AVAILABLE	Current Month	Fiscal Year
Beginning Cash	3,438,302	3,518,807
Beg. Balance Adj	-	-
Rounding	-	-
Total Revenues & Funding	203,390	199,024
Total Expenditures	(28,541)	(104,680)
Ending Cash	3,613,151	3,613,151

Prepared by  Date: 10-14-2020  
 Approved by  Date: 10/14/20  
 Matt Houck  
 Andrea Miller



**DSRSD/EBMUD RECYCLED WATER AUTHORITY**  
**SUMMARY OF EXPENDITURES**  
**FOR THE PERIOD ENDED**  
**September 30, 2020**

Check Date	Check Number	Payee	Category	TOTAL Amount	DSRSD Amount	EBMUD Amount	Operating	Capital	
09/04/20		Underground Service Alert	Op-Prg Manager-Other (72/28)	1,286.49	926.27	360.22	O	1,286.49	0.00
09/04/20		BBSI	Op-Prg Manager-Staff (72/28)	780.00	561.60	218.40	O	780.00	0.00
09/04/20		Underground Service Alert	Op-Prg Manager-Other (72/28)	791.85	570.13	221.72	O	791.85	0.00
09/04/20		Ralph Anderson & Associates	Op-Prg Manager-Salary (72/28)	14,490.00	10,432.80	4,057.20	O	14,490.00	0.00
09/18/20		BBSI	Op-Prg Manager-Staff (72/28)	312.00	224.64	87.36	O	312.00	0.00
09/18/20		Downey Brand	Op-Derwa Legal Counsel (72/28)	3,774.00	2,717.28	1,056.72	O	3,774.00	0.00
09/18/20		Jones & Stokes ICF International	Op-Prg Mgr-Public Info (49/51)	2,391.25	1,171.71	1,219.54	O	2,391.25	0.00
09/25/20		LSL	Op- Trea-Audit(72/28)	4,715.00	3,394.80	1,320.20	O	4,715.00	0.00
				-	-	-		0.00	0.00
				-	-	-		0.00	0.00
				-	-	-		0.00	0.00
				-	-	-		0.00	0.00
				28,540.59	19,999.24	8,541.35		28,540.59	0.00

Certificates of Disb.	
Wk Ending	Amount
9/4/20	\$ 17,348.34
9/18/20	\$ 6,477.25
9/25/20	\$ 4,715.00

0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled  
0.00 Reconciled

Prepared by Matt Houck

Date: 10-14-2020

Approved by Andrea Miller

Date: 10/14/20

## DERWA CASH REPORT

Cash Balance as of 08/31/20 3,438,301.88 Reconciled to DERWA TR

Add member agency's contribution:

DSRSD Contribution	0.00
EBMUD Contribution	0.00
Agency Reimbursements - DSRSD	203,389.54
Agency Reimbursements - EBMUD	0.00
City of Pleasanton Payments	0.00
Interest Income	0.00
Other Reimbursements- Misc	0.00

Less invoice payments:

Underground Service Alert	9/4/2020	(1,286.49)
BBSI	9/4/2020	(780.00)
Underground Service Alert	9/4/2020	(791.85)
Ralph Anderson & Associates	9/4/2020	(14,490.00)
BBSI	9/18/2020	(312.00)
Downey Brand	9/18/2020	(3,774.00)
Jones & Stokes ICF International	9/18/2020	(2,391.25)
LSL	9/25/2020	(4,715.00)

(28,540.59)

09/30/20 3,613,150.83

Add: Y/E AP Accruals -  
Less: Y/E AR Accruals -

Cash Balance as of

Rounding 0.17

Cash Balance 09/30/20 3,613,151.00

Prepared by Matt Houck  
Matt Houck

Date 10-14-2020

Approved by Andrea Miller  
Andrea Miller

Date 10-14-20

# Item 6.C

## **DERWA Summary & Recommendation**

### **Quarterly Investment Reports – March 30, 2020, June 30, 2020 and September 30, 2020**

#### **Summary:**

Section 53646 of the Government Code allows the Treasurer of the Authority to submit to the Authority Manager, the Internal Auditor, and the Board of Directors a quarterly investment report. It also stipulates that the investment report must include the types of investments in which the Authority has invested its funds, the issuer, date of maturity, the value of the investment at maturity, and the dollar amount that is invested in the security.

The investments held by the Authority in the State of California Local Agency Investment Fund on March 30, 2020, June 30, 2020 and September 30, 2020 were \$1,000,000.00. The investment portfolio is in full compliance with the Board's adopted policy regarding the Authority's investments.

In compliance with Section 53646(b)3 of the Government Code, this report denotes that the Authority will be able to meet expenditure requirements for the next six months from revenues/reimbursements/contributions from member agencies.

#### **Recommendation:**

The Treasurer recommends the DERWA Board of Directors approve, by Motion, the Quarterly Investment Reports for March 30, 2020, June 30, 2020 and September 30, 2020

.

November 23, 2020

Prepared by: RL

Reviewed by: \_\_\_\_\_

## **DERWA Summary & Recommendation**

**Accept the DERWA Independent Auditor's Report and Financial Statements for Years  
Ending June 30, 2020 and 2019.**

### **Summary:**

Attached are the annual reports on the audited DERWA Financial Statements as of June 30, 2020 and 2019 and the Report on Internal Control over Financial Reporting and Compliance and Other Matters. As part of the audit process, the auditors identified an invoice for DERWA operations that was received and paid in late July after the close of the fiscal year that should have been accrued to fiscal year 2020. This invoice was part of several operating invoices from DSRSD to DERWA for fiscal year 2020 operations that the DERWA account staff was tracking at the end of fiscal year 2020. During the year end accrual process, this invoice was not applied to the accruals before the audit process was begun. DERWA accounting staff identified this accrual issue in July but the financial statements had already been turned over to the auditors. DERWA accounting staff worked with the auditors to develop a process to better monitor and track expenses that should be accrued at the end of the fiscal year. The audit did not find any other issues, deficiencies, material weaknesses or findings with the DERWA accounting practices and internal controls.

### **Recommendation:**

Staff recommends that the DERWA Board of Directors by motion accept the DERWA Independent Auditor's Report.

November 23, 2020  
Attachment



September 16, 2020

To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycle Water Authority  
Oakland, California

We have audited the financial statements of the Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority (Authority) for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 15, 2020. Professional standards also require that we communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### ***Qualitative Aspects of Accounting Practices***

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2019-2020.

We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

#### ***Difficulties Encountered in Performing the Audit***

We encountered no significant difficulties in dealing with management in performing and completing our audit.





To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycle Water Authority  
Oakland, California

### ***Corrected and Uncorrected Misstatements***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, we detected misstatements as a result of audit procedures which were significant, and were subsequently corrected by management. The details of these misstatements are described in a separate letter dated September 16, 2020.

### ***Disagreements with Management***

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### ***Management Representations***

We have requested certain representations from management that are included in the management representation letter dated September 16, 2020.

### ***Management Consultations with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### ***Other Audit Findings or Issues***

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### **Other Matters**

We applied certain limited procedures to management discussion and analysis which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.



To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycle Water Authority  
Oakland, California

#### New Accounting Standards

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2019-2020 audit:

GASB Statement No. 95, *Postponement of Effective Dates of Certain Authoritative Guidance* – The following pronouncements have been postponed as a temporary relieve to governments and other stakeholders in light of the COVID-19 pandemic and the new effective date are reflected in the following fiscal years.

GASB Statement No. 88, *Certain Disclosure Related to Debt, including Direct Borrowing and Direct Placements*.

The following Governmental Accounting Standards Board (GASB) pronouncements are effective in the following fiscal year audit and should be reviewed for proper implementation by management:

#### Fiscal year 2021

GASB Statement No. 84, *Fiduciary Activities*.

GASB Statement No. 90, *Majority Equity Interests - an Amendment of GASB Statement Nos. 14 and 61*.

#### Fiscal year 2022

GASB Statement No. 87, *Leases*.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*.

#### Fiscal year 2023

GASB Statement No. 91, *Conduit Debt Obligations*.

#### Restriction on Use

This information is intended solely for the use of the Board of Directors and management of the Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "Lance, Soll &amp; Loughard, LLP". The signature is written in a cursive, flowing style.

Sacramento, California



# DUBLIN SAN RAMON SERVICES DISTRICT/ EAST BAY MUNICIPAL UTILITY DISTRICT RECYCLED WATER AUTHORITY

JUNE 30, 2020 AND 2019

BASIC FINANCIAL STATEMENTS

Focused  
on YOU



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**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY  
BASIC FINANCIAL STATEMENTS  
For The Years Ended June 30, 2020 and 2019**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycled Water Authority  
Oakland, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Dublin San Ramon Services District/ East Bay Municipal Utility District Recycled Water Authority (Authority) as of and for the year ended June 30, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Controller's Minimum Audit Requirements for California Special District. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.





To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycled Water Authority  
Oakland, California

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority, as of June 30, 2020 and 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 16, 2020 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Lance, Soll &amp; Lughard, LLP".

Sacramento, California  
September 16, 2020



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**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

**Management's Discussion and Analysis**

June 30, 2020 and 2019

This section presents management's analysis of the Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority (the Authority) financial condition and activities as of and for the years ended June 30, 2020 and 2019. Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the Agency's basic financial statements. The MD&A represents management's examination and analysis of the Authority's financial condition and performance.

This information should be read in conjunction with the audited financial statements that follow this section. The information in the MD&A is presented under the following headings:

- Organization and Business
- Overview of the Financial Statements
- Financial Analysis
- Request for Information

**Organization and Business**

The Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority (the Authority) is a public entity established pursuant to California Government Code Section 6500 et seq. The Authority was created in accordance with the terms of a Joint Exercise of Powers Agreement, dated June 28, 1995, between Dublin San Ramon Services District (DSRSD) and East Bay Municipal Utility District (EBMUD). The Authority was established to supply recycled water to DSRSD and EBMUD through the construction and operation of a water recycling facility with a planned capacity of a minimum of 5.2 million gallons per day. The water recycling facility started operation on February 1, 2006.

For additional information, please see the notes to the basic financial statements.

**Overview of the Financial Statements**

The basic financial statements include a *statement of net position*, a *statement of revenues, expenses, and changes in net position*, a *statement of cash flows*, and *notes to financial statements*. The report also contains other required supplementary information in addition to the basic financial statements.

The Authority's basic financial statements include:

The *statement of net position* presents information on the Authority's assets and liabilities, with the difference between the two reported as net position. It provides information about the nature and amount of resources and obligations at year-end.

The *statement of revenues, expenses, and changes in net position* presents the results of the Authority's operations over the course of the fiscal year and information as to how the *net position* changed during the year.

**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Management's Discussion and Analysis

June 30, 2020 and 2019

The *statement of cash flows* presents changes in cash and cash equivalents resulting from operational, capital and related financing, and investing activities. This statement summarizes the annual flow of cash receipts and cash payments, without consideration of the timing of the event giving rise to the obligation or receipt.

The *notes to basic financial statements* provide additional information that is essential to a full understanding of the data provided in the basic financial statements. The notes to basic financial statements can be found on pages 13 to 21 of this report.

**Financial Analysis:**

Table 1 summarizes net assets at June 30, 2020 and 2019, and Table 2 summarizes revenues, expenses and changes in net position for the years ended June 30, 2020 and 2019. Both tables also include variances from the prior year.

**Table 1**  
**Summary of Net Position**  
June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>	<u>Variance</u>
Assets:			
Current assets	\$ 4,027,179	\$ 3,589,034	\$ 438,145
Capital assets	<u>75,664,544</u>	<u>76,159,083</u>	<u>(494,539)</u>
Total assets	<u>79,691,723</u>	<u>79,748,117</u>	<u>(56,394)</u>
Liabilities:			
Current liabilities	1,908,282	2,454,957	(546,675)
Long-term liabilities	<u>6,763,656</u>	<u>8,204,068</u>	<u>(1,440,412)</u>
Total liabilities	<u>8,671,938</u>	<u>10,659,025</u>	<u>(1,987,087)</u>
Net position:			
Net investment in capital assets	67,460,476	66,549,735	910,741
Unrestricted	<u>3,559,309</u>	<u>2,539,357</u>	<u>1,019,952</u>
Total net position	<u>\$ 71,019,785</u>	<u>\$ 69,089,092</u>	<u>\$ 1,930,693</u>

**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Management's Discussion and Analysis

June 30, 2020 and 2019

**Table 2**  
**Summary of Revenues, Expenses and Changes in Net Position**  
Years ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>	<u>Variance</u>
Operating revenue:	\$ 6,800,703	\$ 7,273,778	\$ (473,075)
Operating expenses:			
Professional services	(7,400)	(6,304)	(1,096)
General and administrative	(468,959)	(420,632)	(48,327)
Operation and maintenance	(2,301,838)	(2,898,880)	597,042
Depreciation	(1,866,408)	(1,859,504)	(6,904)
Total operating expenses	<u>(4,644,605)</u>	<u>(5,185,320)</u>	<u>540,715</u>
Nonoperating income (expenses):			
Investment and other income (expense)	14,829	-	14,829
Interest on state loan	(240,234)	(274,509)	34,275
Total other income (expenses)	<u>(225,405)</u>	<u>(274,509)</u>	<u>49,104</u>
Capital Contribution	-	159,698	159,698
Change in net position	1,930,693	1,973,647	(42,954)
Total net position - beginning	69,089,092	67,115,445	1,973,647
Total net position - ending	<u>\$ 71,019,785</u>	<u>\$ 69,089,092</u>	<u>\$ 1,930,693</u>

- Current assets of the Authority increased by \$0.4 million due to an increase in cash and accounts receivable from prior year.
- The net position of the Authority increased by \$1.7 million from the prior year due to a \$1.7 million decrease in the current and long-term liabilities.
- Capital assets as of June 30, 2020 decreased by \$0.5 million due to a higher depreciation amount over capital additions.
- Total liabilities as of June 30, 2020 decreased by \$1.7 million from the prior year. The principal reason for decrease was the \$1.4 million decrease in the outstanding loan balance.
- The Authority borrowed a 20-year loan in the amount of \$24.7 million with a 2.5% fixed interest rate. After repayment of the thirteenth installment of \$1.4 million for fiscal year 2020, as of June 30, 2020, \$6.8 million was the long term liability outstanding.



**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Management's Discussion and Analysis

June 30, 2020 and 2019

**Request for Information**

This financial report is designed to provide readers with a general overview of the Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority's finances and demonstrate the Authority's accountability for the monies it manages. If you have any questions about this report or need additional information, please contact: DERWA Authority Treasurer, MS #402, P.O. Box 24055, Oakland, CA 94623-1055.

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**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY  
STATEMENT OF NET POSITION  
JUNE 30, 2020 AND JUNE 30, 2019**

ASSETS	2020	2019
Current Assets:		
Cash and cash equivalents (Note 2)	\$ 1,109,674	\$ 986,830
Receivables:		
East Bay Municipal Utility District	1,102,495	1,080,278
Dublin San Ramon Services District	1,680,860	1,375,091
City of Pleasanton	130,638	146,835
SWRCB Construction Grant	-	-
Interest Receivables	3,512	-
Total Current Assets	<u>4,027,179</u>	<u>3,589,034</u>
Capital Assets (Note 3):		
Structures, buildings, and equipment	82,912,392	82,893,123
Less accumulated depreciation	<u>(26,058,703)</u>	<u>(24,192,295)</u>
Subtotal	<u>56,853,689</u>	<u>58,700,828</u>
Land and rights-of-way	1,890,978	1,890,978
Construction in progress	<u>16,919,877</u>	<u>15,567,277</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>75,664,544</u>	<u>76,159,083</u>
Total Assets	<u>79,691,723</u>	<u>79,748,117</u>
LIABILITIES		
Current Liabilities:		
Current portion of State loan payable (Note 5)	1,440,412	1,405,280
Accounts payable	20,734	237,716
Payable to members:		
East Bay Municipal Utility District	4,193	45,102
Dublin San Ramon Services District	<u>442,943</u>	<u>766,859</u>
Total Current Liabilities	<u>1,908,282</u>	<u>2,454,957</u>
Long-term Liabilities:		
State loan payable (Note 5)	<u>6,763,656</u>	<u>8,204,068</u>
Total Noncurrent Liabilities	<u>6,763,656</u>	<u>8,204,068</u>
Total Liabilities	<u>8,671,938</u>	<u>10,659,025</u>
NET POSITION (Note 1)		
Net Investment in capital assets	67,460,476	66,549,735
Unrestricted	<u>3,559,309</u>	<u>2,539,357</u>
Total Net Position	<u>\$ 71,019,785</u>	<u>\$ 69,089,092</u>

See accompanying notes to financial statements.

**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY  
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
JUNE 30, 2020 AND JUNE 30, 2019**

	<u>2020</u>	<u>2019</u>
Operating Revenue:		
Contributions from members	\$ 6,319,539	\$ 6,926,037
Contributions from others	<u>481,164</u>	<u>347,741</u>
Total Contributions	6,800,703	7,273,778
Operating (Expenses):		
Professional services	(7,400)	(6,304)
General and administrative	(468,959)	(420,632)
Operation and maintenance	(2,301,838)	(2,898,880)
Depreciation (Note 3)	<u>(1,866,408)</u>	<u>(1,859,504)</u>
Total Operating (Expenses)	<u>(4,644,605)</u>	<u>(5,185,320)</u>
Net Operating Income (Loss)	<u>2,156,098</u>	<u>2,088,458</u>
Nonoperating Revenue (Expense):		
Interest and other income	14,829	-
Interest on state loan	<u>(240,234)</u>	<u>(274,509)</u>
Total Nonoperating Revenue (Expenses)	<u>(225,405)</u>	<u>(274,509)</u>
Capital Contribution	-	159,698
Changes in Net Position	1,930,693	1,973,647
Total Net Position - Beginning	<u>69,089,092</u>	<u>67,115,445</u>
Total Net Position - Ending	<u><u>\$ 71,019,785</u></u>	<u><u>\$ 69,089,092</u></u>

See accompanying notes to financial statements.



**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2020 AND JUNE 30, 2019**

	<u>2020</u>	<u>2019</u>
Cash flows from operating activities:		
Cash received for sales of water	\$ 6,488,914	\$ 7,484,816
Cash paid for supplies and services	<u>(3,360,004)</u>	<u>(3,938,639)</u>
Net cash provided by operating activities	<u>3,128,910</u>	<u>3,546,177</u>
Cash flows from capital and related financing activities:		
Cash received from construction grant	-	2,500,000
Cash paid for interest	(240,234)	(274,511)
Cash paid on State loan	(1,405,280)	(1,371,005)
Cash paid for construction of capital assets	<u>(1,371,869)</u>	<u>(1,698,874)</u>
Net cash (used in) provided by capital and related financing activities	<u>(3,017,383)</u>	<u>(844,390)</u>
Cash flows provided by investing activities:		
Interest and other income received	<u>11,317</u>	<u>-</u>
Net change in cash and cash equivalents	122,844	2,701,787
Cash and investments at beginning of period	<u>986,830</u>	<u>(1,714,957)</u>
Cash and investments at end of period	<u><u>\$ 1,109,674</u></u>	<u><u>\$ 986,830</u></u>
Reconciliation of operating income/(loss) to net cash provided by operating activities:		
Operating income (loss)	\$ 2,156,098	\$ 2,088,458
Adjustments to reconcile operating income/(loss) to net cash provided by operating activities:		
Depreciation	1,866,408	1,859,504
Changes in operating assets and liabilities:		
Accounts receivable	(311,789)	211,038
Accounts payable	<u>(581,807)</u>	<u>(612,823)</u>
Net cash provided by operating activities	<u><u>\$ 3,128,910</u></u>	<u><u>\$ 3,546,177</u></u>

See accompanying notes to financial statements.

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**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 1 –NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

**A. *Description of Reporting Entity***

The Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority (the Authority) is a public entity established pursuant to California Government Code Section 6500 et seq. The Authority was created in accordance with the terms of a Joint Exercise of Powers Agreement, dated June 28, 1995, between Dublin San Ramon Services District (DSRSD) and East Bay Municipal Utility District (EBMUD). The Authority was established to supply recycled water to DSRSD and EBMUD through the construction and operation of a water recycling facility with a planned capacity of a minimum of 5.2 million gallons per day. The water recycling facility is fully operational.

An additional member, or members, may be added to the Authority upon request evidenced by submission of a certified copy of a resolution adopted by the governing body of the public agency requesting membership in the Authority. Such request must be approved by the governing bodies of all the existing members. The Board may require a party seeking to become a member to meet any terms and conditions the Board deems appropriate.

The facilities became operational on February 1, 2006. Operation and maintenance expenses are allocated based on each member's actual usage. General and administrative expenses were allocated equally to DSRSD and EBMUD during the first year of operation ending on March 31, 2007; after the first operation year, the costs are allocated based on the member's actual water usage. Capital costs', including debt service, is allocated based on each member's proportional value of capital assets assigned to each member agency.

**B. *Basis of Accounting***

The accompanying financial statements report the financial position of the Authority in accordance with accounting standards generally accepted in the United States of America. As the Authority is a governmental entity, the preparation of its financial statements is governed by the pronouncements of the Governmental Accounting Standards Board (GASB).

The Authority, as a proprietary enterprise, is accounted for on a flow of economic resources measurement focus using the accrual basis of accounting. Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements.

The Authority distinguishes *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Authority's principal ongoing operations. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 1 –NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

**(Continued)**

*Statement of Net Position* – The statement of net position is designed to display the financial position of the Authority. The Authority’s fund equity is reported as net position, which is the excess of all of the Authority’s assets over all its liabilities. Net Position is divided into three captions under GASB Statement 34. These captions apply only to Net Position and are described below:

*Net investment in capital assets* describes the Authority’s capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

*Restricted* describes the portion of Net Position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the Authority cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements, and fees charged for the provision of future water resources.

*Unrestricted* describes the portion of Net Position which is not restricted to use.

*Statement of Revenues, Expenses, and Changes in Net Position* – The statement of revenues, expenses, and changes in net position is the operating statement for proprietary funds. Revenues are reported by major source. This statement distinguishes between operating and nonoperating revenues and expenses and presents a separate subtotal for operating revenues, operating expenses, and operating income.

**C. *Use of Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclose contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**D. *Capital Assets***

The additions to capital assets are capitalized at historical cost. Cost includes material, direct labor and fringe benefits, transportation, and such indirect items as engineering, supervision, and interest on borrowed funds during construction, net of interest earned on unspent construction proceeds. Repairs, maintenance, and minor purchases of equipment are charged to expenses as incurred.



**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 1 –NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

**(Continued)**

The purpose of depreciation is to spread the cost of capital assets equitably among all customers over the life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of depreciable capital assets.

Depreciation of all capital assets in service, excluding land, is charged as an expense against operations each year and the total amount of depreciation taken over the years, called accumulated depreciation, is reported on the balance sheet as a reduction in the book value of the capital assets.

Capital assets are depreciated using the straight line method of depreciation, which means the cost of the asset is divided by its expected useful life in years and the result is charged to expense each year until the assets is fully depreciated. The Authority has assigned the useful lives listed below to capital assets:

Utility plant:	Years
Water Treatment	20-75
Pumping Plants	25-75
Reservoirs	25-100
Pipeline	25-75

***E. Preoperating Costs***

In accordance with accounting principles generally accepted in the United States of America, preoperating costs which have no discernible future economic benefit are expensed as incurred.

***F. Cash and Cash Equivalents***

The Authority considers all highly liquid investments with original maturities of three months or less when purchased to be cash equivalents.

***G. Fair Value Measurements***

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 1 – NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

**(Continued)**

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 inputs are inputs – other than quoted prices included within level 1 – that are observable for an asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

**NOTE 2 – BANK DEPOSIT**

**A. Composition**

The Authority's cash and cash equivalents at June 30 consisted of the following deposits and investments held by EBMUD on the Authority's behalf:

	<u>2020</u>	<u>2019</u>
Demand deposits with banks	\$ 109,674	\$ 986,830
Local Agency Investment Fund	1,000,000	-
Total Cash and Cash Equivalents	<u>\$ 1,109,674</u>	<u>\$ 986,830</u>

**B. Collateralization of Cash and Cash Equivalents**

California Law requires banks and savings and loan institutions to pledge government securities with a market value of 110% of the Authority's cash on deposit or first trust deed mortgage notes with a value of 150% of the Authority's cash on deposit as collateral for these deposits. Under California Law this collateral is held in an investment pool by an independent financial institution in the Authority's name and places the Authority ahead of general creditors of the institution pledging the collateral. The Authority has waived collateral requirements for the portion of deposits covered by federal deposit insurance.

The Authority's investments are carried at fair value, as required by generally accepted accounting principles. The Authority adjusts the carrying value of its investments to reflect their fair value at each fiscal year end, and it includes the effects of these adjustments in income for that fiscal year.

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Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 2 – BANK DEPOSIT (Continued)**

**C. Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. As an external investment pool, the Local Agency Investment Fund was not rated as of June 30, 2020.

**D. Fair Value Hierarchy**

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. The California Local Agency Investment Fund is exempt from classification for fair value hierarchy.

**E. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Normally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Authority generally manages its interest rate risk by purchasing a combination of short-term and long-term investments and holding investments to maturity. The Authority's only investment is in the California Local Agency Investment Fund which can be withdrawn at any time usually within a day.

**F. Local Agency Investment Fund (LAIF)**

The Authority is a participant in the Local Agency Investment Fund (LAIF), which is regulated by California Government Code §16429 under the oversight of the Treasurer of the State of California. The value of the pool shares in LAIF is determined on an amortized cost basis, which is different from the fair value of its position in the pool. The Authority's investments with LAIF at June 30, 2020 and 2019 included a portion of the pool funds invested in Structured Notes and Asset-Backed Securities. These investments included the following:

- Structured Notes are debt securities (other than asset-backed securities) whose cash-flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.
- Asset-Backed Securities, the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from a pool of assets, such as principal and interest repayments from a pool of mortgages (such as Collateralized Mortgage Obligations) or credit card receivables.

**DUBLIN SAN RAMON SERVICES DISTRICT/  
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Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 2 – BANK DEPOSIT (Continued)**

As of June 30, 2020 and 2019, the Authority had investments of \$1,000,000 and \$ 0, respectively, invested in LAIF, which had invested 3.37% and 1.77% of the pooled investment funds in Structured Notes and Asset-Backed Securities. The LAIF fair value factor of 1.004912795 and 1.001711790 as of June 30, 2020 and 2019, respectively was used to calculate the fair value of the investments in LAIF.

**NOTE 3 – CAPITAL ASSETS**

**A. Additions and Retirements**

Capital assets activity for the year ended June 30, 2020, was as follows:

	Balance at June 30, 2019	Additions and Transfers, net	Retirements and Transfers, net	Balance at June 30, 2020
Capital assets not being depreciated:				
Land and rights-of-way	\$ 1,890,978	\$ -	\$ -	\$ 1,890,978
Construction in progress	15,567,277	1,371,869	(19,269)	16,919,877
Total capital assets not being depreciated	17,458,255	1,371,869	(19,269)	18,810,855
Capital assets, being depreciated:				
Water treatment	26,209,496	19,269	-	26,228,765
Pumping plants	13,792,192	-	-	13,792,192
Reservoirs	14,439,008	-	-	14,439,008
Pipelines	28,452,427	-	-	28,452,427
Total capital assets being depreciated	82,893,123	19,269	-	82,912,392
Less accumulated depreciation for:				
Water treatment	(8,721,697)	(662,697)	-	(9,384,394)
Pumping plants	(4,158,094)	(345,067)	-	(4,503,161)
Reservoirs	(3,840,693)	(289,045)	-	(4,129,738)
Pipelines	(7,471,811)	(569,599)	-	(8,041,410)
Total accumulated depreciation	(24,192,295)	(1,866,408)	-	(26,058,703)
Net capital assets being depreciated	58,700,828	(1,847,139)	-	56,853,689
Capital assets, net	\$ 76,159,083	\$ (475,270)	\$ (19,269)	\$ 75,664,544

**DUBLIN SAN RAMON SERVICES DISTRICT/  
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RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 4 - COMMERCIAL PAPER NOTES PAYABLE**

The Authority's Board of Directors authorized a short-term commercial paper borrowing program of up to \$50,000,000 on December 15, 2003. The proceeds from the issuance of commercial paper are used to finance the acquisition and construction of facilities for the treatment, transmission, distribution and storage of recycled water. The Authority may issue commercial paper notes at the prevailing interest rate for periods not more than 270 days from the date of issuance. The commercial paper notes are collateralized solely by the revenues of the Authority, after payment of specific operating and maintenance expenses. To provide liquidity for the program, the Authority would maintain a liquidity support agreement (line of credit) with a commercial bank. The Authority does not currently have a liquidity support agreement with a commercial bank and would have to secure an agreement before issuing new commercial paper. As of June 30, 2020, there were no commercial paper notes outstanding under this program.

**NOTE 5 – STATE WATER RESOURCES CONTROL BOARD LOAN**

**A. Composition and Change**

The Authority's Board of Directors authorized a long-term borrowing program from the State Water Resource Control Board of up to \$24,764,850 on July 25, 2005. The Authority drew down \$22,993,368 as of the fiscal year ended June 30, 2006, the proceeds from which were used to finance the acquisition and construction of facilities for the treatment, transmission, distribution and storage of recycled water. As of June 30, 2008, the Authority drew down an additional amount of \$1,685,283. The loan has a 20-year term at a 2.5% fixed interest rate. The repayment of the loans and interest are made in annual installments commencing on July 1, 2007. The loan is collateralized solely by the revenues of the Authority, after payment of specific operating and maintenance expenses.

The following is the activity in the State Loan Program during the fiscal year ended June 30, 2020:

	Balance June 30, 2019	Retirements	Balance June 30, 2020
2006 State Water Resource Loan			
2.5%, due 07/25/2025	\$ 9,609,348	\$ 1,405,280	\$ 8,204,068
Less amount due within one year	1,405,280	-	1,440,412
Noncurrent portion	<u>\$ 8,204,068</u>	<u>\$ 1,405,280</u>	<u>\$ 6,763,656</u>



**DUBLIN SAN RAMON SERVICES DISTRICT/  
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RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 5 – STATE WATER RESOURCES CONTROL BOARD LOAN (Continued)**

***B. Debt Service Requirements***

Annual debt service requirements are shown below for the loan:

<u>Year ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 1,440,412	\$ 205,102	\$ 1,645,514
2022	1,476,423	169,091	1,645,514
2023	1,513,333	132,181	1,645,514
2024	1,551,167	94,347	1,645,514
2025-2026	<u>2,222,733</u>	<u>71,389</u>	<u>2,294,122</u>
Totals	<u>\$ 8,204,068</u>	<u>\$ 672,110</u>	<u>\$ 8,876,178</u>

**NOTE 6 – RELATED PARTY TRANSACTIONS**

DSRSD is responsible for the operation of the facility. DSRSD and EBMUD both provide professional services that are capitalized as well as administrative services. In addition, as the Authority does not have any employees, EBMUD provides certain treasury management and accounting services including conducting all cash transactions and providing for the annual audit. The two members received the following total reimbursements for their services for the years ended June 30:

	<u>2020</u>	<u>2019</u>
DSRSD	\$ 3,797,135	\$ 5,192,587
EBMUD	<u>157,826</u>	<u>580,484</u>
Totals	<u>\$ 3,954,961</u>	<u>\$ 5,773,071</u>

**DUBLIN SAN RAMON SERVICES DISTRICT/  
EAST BAY MUNICIPAL UTILITY DISTRICT  
RECYCLED WATER AUTHORITY**

Notes to Financial Statements

June 30, 2020 and 2019

**NOTE 7 – RISK MANAGEMENT**

The Authority's liability and property risks are insured by commercial insurance carriers.

Selected insurance coverages include:

<b><u>Coverage</u></b>	<b><u>Policy limit</u></b>
Bodily injury	\$ 10,000,000
Property damage	10,000,000
Personal injury	10,000,000
Non-owned and hired automobile liability	10,000,000
Public officials errors and omissions	10,000,000
Fire damage liability	1,000,000
Employment practices liability	5,000,000

Any liability the Authority may have for uninsured claims is limited to general liability claims. However, the Authority has experienced no losses from such claims during the preceding three years and it therefore believes there is no liability for claims incurred but not reported.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycled Water Authority  
Oakland, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Dublin San Ramon Services District/East Bay Municipal Utility District Recycled Water Authority (Authority), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated September 16, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify the following deficiencies in internal control, described in the accompanying schedule of findings and questioned costs, that we consider to be significant deficiencies: 2020-001.





To the Board of Directors  
Dublin San Ramon Services District/  
East Bay Municipal Utility District Recycle Water Authority  
Oakland, California

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Authority's Response to Finding**

The Authority's response to the findings identified in our audit was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Lance, Soll &amp; Lughard, LLP". The signature is written in a cursive, flowing style.

Sacramento, California  
September 16, 2020



## **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

### **Accounts Payable Accrual**

#### *Significant Deficiency*

**Reference Number:** 2020-001

**Condition:**

Through our audit procedures over the Authority's subsequent disbursements, LSL noted that the Authority did not accrue for an invoice of \$240,540 relating to services provided in May 2020 that was paid subsequent to the end of the fiscal year.

**Criteria:**

All invoices should be recorded in the proper accounting period.

**Cause of Condition:**

The Authority did not accrue the invoice in question to the proper accounting period.

**Effect or Potential Effect of Condition:**

A correction \$240,540 was recorded to accrue the missing invoice as of June 30, 2020.

**Recommendation:**

LSL recommends that the Authority perform a more detailed review of all material invoices received after the close of the fiscal year to ensure that all invoices are captured in the proper period.

**Management's Response and Corrective Action:**

Staff will annually review invoices paid within 60 days after June 30th and accrue to the correct fiscal year. For all invoices processed in June and July, the approvals will indicate which fiscal year the charges should be associated with.

## **MANAGER'S REPORTS**

- A. Update on JPA Revision Project
- B. Supplemental Supply Update
  - Central Contra Costa Sanitary District Wastewater Diversion Project
- C. Operations Update
  - Summer Water Demand Peak
- D. Communications Program Update
  - Update on Roundtable Meeting Scheduling
- E. Confirm Next Board Meeting – February 1, 2021