

**DSRSD•EBMUD RECYCLED WATER AUTHORITY  
(DERWA)  
Board of Directors Regular Meeting Minutes  
Monday, April 28, 2025**

1. CALL TO ORDER – Chair Chan called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6 p.m.
2. PLEDGE TO THE FLAG
3. ROLL CALL – Directors present: Chair April Chan, Directors Georgean Vonheeder-Leopold, Luz Gómez, and Rich Halket (Alternate for Director Johnson). Staff present: Vivian Housen, Authority Manager; Jaqueline Lee, Treasurer; Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None
5. PUBLIC COMMENT – 6:01 p.m. – No public comments received.
6. CONSENT CALENDAR

Director Vonheeder-Leopold MOVED for approval of the items on the Consent Calendar. Director Gómez SECONDED the MOTION, which CARRIED with FOUR AYES.

- A. Approve Minutes of Regular Board Meeting of February 3, 2025 – Approved
- B. Approve Treasurer’s Reports for January 31, and February 28, 2025 – Approved
- C. Approve Quarterly Investment Report for March 31, 2025 – Approved
- D. Approve Task Order No. 22 for Fiscal Year 2025-2026 for Public Information Services with ICF Jones & Stokes, Inc. – Approved

7. BOARD BUSINESS

- A. Receive Presentation on DERWA Facilities Energy Evaluation

DSRSD Operations Director Dan Gill reviewed the item for the Board and gave a presentation (handed out to the Board and posted to the website as supplemental materials). The Board and staff discussed various aspects of the presentation including projected power cost (PG&E) increases, the current and future budget levels for power costs and possible savings adjustments, and future energy cost-saving opportunities pertaining to solar and battery power storage that DSRSD is exploring that might also benefit DERWA.

The Board acknowledged the evaluation’s conclusion that 1) DERWA is currently operating as efficiently as possible; 2) a recent change in power providers will result in further cost savings; 3) options for renewable energy are not readily available or cost effective at this time; and 4) therefore, no additional energy saving measures are recommended at this time. The Board thanked DSRSD staff for conducting the evaluation and presentation, and for their proactive approach in seeking possible future opportunities for DERWA.

- B. Approve and Adopt the Fiscal Year 2025-2026 Operating and Capital Budget

Authority Manager Housen reviewed the item for the Board and gave a presentation (handed out to the Board and posted to the website as supplemental materials). The Board and staff discussed certain aspects of the proposed budget including the expected inflationary increases for labor and energy costs (approximately 3%), filter backwash treatment costs (for which a

detailed study will be presented at the September Board meeting), the Permanent Supplemental Supply Water Supply project (includes study of obtaining raw wastewater from Central San) and the Turbidity Monitoring Equipment Upgrades project, impact of the debt service payoff in 2026, the annual Managers Roundtable exercise, and Program Manager expenses.

The Board and staff further discussed expected inflationary costs (no other notable increases expected) and the overall decrease in the proposed budget due to the planned debt service payoff in 2026. They agreed a future discussion regarding any budget savings realized from paying off the debt would be useful. They also noted it would be helpful to add columns to the Operating & Admin Budget – Historical v. Actuals slide bar chart illustrating DSRSD's annual recycled water deliveries and associated revenue.

Lastly, the Board requested clarification regarding budget resolution language regarding a revenue shortfall. Treasurer Lee stated that it appears to be standard language regarding the member agencies' responsibility to cover any projected revenue deficit should there be a budget shortfall, but she will confirm and follow up with the Board.

Director Halket MOVED to Approve Resolution No. 25-1, Adopting the Fiscal Year 2025-2026 Operating and Capital Budget. Director Vonheeder-Leopold SECONDED the MOTION, which CARRIED with FOUR AYES.

C. Discuss Public Outreach Activities

Authority Manager Housen reviewed the item for the Board. The Board and staff discussed public outreach ideas to engage and inform local agencies of DERWA's work. Ideas included hosting an open house and a tour of DERWA's recycled water facility located at DSRSD's Regional Wastewater Treatment Facility in Pleasanton.

The Board requested DERWA staff and DSRSD operations staff coordinate a DERWA facility tour incorporated into DSRSD's already scheduled public facility tour this fall and extend invitations to the public officials from the Cities of Dublin, Pleasanton, and San Ramon. Staff confirmed they will notify the Board of the tour date and details, noting that it will likely occur before DERWA's next Board meeting scheduled for September 22.

8. STAFF REPORTS

A. Authority Manager Update

Authority Manager Housen clarified that the report should state "DERWA" instead of "LAVWMA" in the first bullet point (page 2).

B. Confirm Next Board Meeting – September 22, 2025

The Board acknowledged the September meeting date and did not request any changes.

9. BOARDMEMBER ITEMS

Director Gómez inquired if drafting an agreement with Central San for long-term supplemental supply is progressing according to the expected timeline. Authority Manager confirmed it is, and that staff have been meeting and are working to define the agreement terms and duration.

10. ADJOURNMENT

Chair Chan adjourned the meeting at 6:47 p.m.

Submitted by,

  
Nicole M. Genzale, CMC  
Authority Secretary