

**DSRSD•EBMUD RECYCLED WATER AUTHORITY
(DERWA)
Board of Directors Regular Meeting Minutes
Monday, February 7, 2022**

1. CALL TO ORDER – Chair Frank Mellon called the DSRSD•EBMUD Recycled Water Authority (DERWA) meeting to order at 6:06 p.m.

Due to the current state of emergency and imminent health risks to in-person attendees, because of COVID-19, and in accordance with the provisions of California Government Code Section 54953(e), the Board meeting was held via Zoom Teleconference. The Boardroom was closed to the public; the public could observe and comment by electronic means. All votes during the meeting were taken by roll call vote.

2. PLEDGE TO THE FLAG – The pledge was done after the roll call was conducted.
3. ROLL CALL – Directors present: Chair Frank Mellon, Vice Chair Marisol Rubio, Directors John Coleman, and Georgean Vonheeder-Leopold; DERWA Staff present: John Rossi, Authority Manager; Richard Lou, Treasurer; Scott Shapiro and Austin Cho, General Counsel; and Nicole Genzale, Authority Secretary
4. SPECIAL ANNOUNCEMENTS/ACTIVITIES – None
5. DECLARATION OF TELECONFERENCE MEETINGS

- A. Authorize and Adopt Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act

Motion by Director Vonheeder-Leopold, Second by Vice Chair Rubio to Adopt Resolution No. 22-1, Authorizing Remote Teleconference Meetings of DERWA Pursuant to the Ralph M. Brown Act. Motion carried (4-0) by the following vote:

AYES: Vonheeder-Leopold, Rubio, Coleman, Mellon

6. PUBLIC COMMENT – 6:09 p.m. – None
7. BOARD REORGANIZATION

- A. Approve Selection of Board Officers for 2022

Motion by Director Vonheeder-Leopold, Second by Director Coleman, to nominate and elect Vice Chair Marisol Rubio as DERWA Chair. Motion carried (4-0) by the following vote:

AYES: Vonheeder-Leopold, Coleman, Rubio, Mellon

Director Mellon congratulated Chair Rubio on behalf of the Board and staff and passed the gavel to her. Chair Rubio proceeded to run the meeting.

Motion by Director Mellon, Second by Director Vonheeder-Leopold, to nominate and elect Director Coleman as DERWA Vice Chair. Motion carried (4-0) by the following vote:

AYES: Mellon, Vonheeder-Leopold, Coleman, Rubio

Motion by Vice Chair Coleman, Second by Director Vonheeder-Leopold, to appoint Nicole Genzale as Authority Secretary. Motion carried (4-0) by the following vote:

AYES: Coleman, Vonheeder-Leopold, Mellon, Rubio

8. CONSENT CALENDAR

- A. Approve Minutes of Regular Board Meeting of September 27, 2021
- B. Approve Treasurer’s Reports for August 31, September 30, October 31, November 30, and December 31, 2021
- C. Approve Quarterly Investment Report for September 30, 2021, and December 31, 2021

Motion by Vice Chair Coleman, Second by Director Georgan Vonheeder-Leopold to approve the Consent Calendar. Motion carried (4-0) by the following vote:

AYES: Coleman, Vonheeder-Leopold, Mellon, Rubio

9. BOARD BUSINESS – None

10. MANAGER’S REPORTS

- A. Confirm Next Board Meeting – March 28, 2022

The Board confirmed the March Board meeting will be held if business needs require one.

Authority Manager Rossi stated the primary purpose of this evening’s Board meeting is to hold a closed session regarding the Authority Manager position, but he provided the following updates:

- DERWA has an agreement with Central Contra Costa Sanitary District, regarding its wastewater diversion project, which requires staff to prepare an annual report over-viewing key points that DERWA is obligated to. The report was completed thanks to DSRSD Assistant General Manager Jan Lee and Engineering Services Director Steve Delight. Copies are available if anyone would like one.
- Staff is working on the Fiscal Year 2023 budget and JPA side agreement and hopes to bring them to the March or May Board meetings for consideration.
- DERWA operations are running smoothly thanks to DSRSD Operations Director Jeff Carson and staff.

11. BOARD MEMBER ITEMS – None

12. CLOSED SESSION

At 6:19 pm the Board went into Closed Session.

As Authorized Pursuant to Government Code Section 54957:
Public Employment
Position: Authority Manager

13. REPORT FROM CLOSED SESSION

At 6:59 p.m. the Board came out of Closed Session. Director Vonheeder-Leopold exited the meeting at this time.

Chair Rubio introduced General Counsel Scott Shapiro who informed Authority Manager Rossi that, considering plans to temporarily suspend the JPA revision efforts, DERWA would not renew the three-year Authority Manager contract with Mr. Rossi's employer, Ralph Andersen & Associates. The Board confirmed that Mr. Rossi would serve through the end of his contract on June 30, 2022. Mr. Rossi stated that he will do anything necessary to help with the transition. On behalf of the Board, Mr. Shapiro thanked Mr. Rossi for his service and leadership. Chair Rubio echoed his comments.

14. ADJOURNMENT

Motion by Director Mellon, Second by Vice Chair Coleman, to adjourn the meeting. Motion carried (3-0-1) by the following vote:

AYES: Mellon, Coleman, Rubio

NOES:

ABSENT: Vonheeder-Leopold

Chair Rubio adjourned the meeting at 7:06 p.m.

Submitted by,


Nicole Genzale, CMC
Authority Secretary